

# nook GlowLight® 4e

## User Guide



**nook**  
By BARNES & NOBLE

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# Introduction

This User Guide is designed to help you get the most enjoyment out of your NOOK GlowLight 4e.

## Contact Us

If you have questions about your NOOK® that this guide doesn't answer, be sure to visit the NOOK online support site at:

[nook.com/GL4e](http://nook.com/GL4e)

The online support center offers additional information about your NOOK, including:

- Related documents
- Helpful articles
- Technical support

## Stay in Touch

Follow us on Facebook and Twitter to hear about new releases, exclusive offers, and free digital content.

<http://www.facebook.com/nookBN>

<http://www.twitter.com/nookbn>

Now, let's get started with a quick tour of your NOOK and its main features.

## Getting to Know Your NOOK



Your NOOK GlowLight 4e is an eReader with a touchscreen grayscale E Ink® display and a front light.

On your NOOK, you can:

- Read books, magazines, and newspapers
- Shop from over four million titles
- Buy books, single issues of magazines and newspapers, as well as subscriptions to magazines and newspapers
- Store hundreds of books, along with magazines, newspapers, and personal files
- Sample books for free
- Store and read files, including PDFs

Your NOOK is small enough to hold easily with one hand and to slip into a bag or a purse. When you turn on the GlowLight® feature on your NOOK, you can read your favorite books and periodicals even in the dark.

## Power Button

The power button for your NOOK is located on the top edge. Press and hold the button for 10 seconds to turn on your NOOK.

If your NOOK is sleeping, press the power button to wake up your NOOK and turn it on.

To learn more about power management for your NOOK, see "Power and Charging."

## Touchscreen E Ink Display

Your NOOK features a high-resolution, 6-inch touchscreen E Ink display for easy navigation and page turns.

**NOTE:** To ensure the highest quality of reading, your NOOK has an anti-glare film already installed. Please do not install any additional screen protector. To protect your NOOK's screen from accidental damage, we recommend using a NOOK cover.

## NOOK Button

The NOOK symbol on the lower front of your NOOK is called the NOOK button.

If your NOOK is sleeping, press the NOOK button to wake up your NOOK and turn it on.

If your NOOK is already on, press this button to display the Home screen, which features navigation controls and your recent reads.

If your NOOK is on, you can also press and hold the NOOK button for 2 seconds to turn on or off GlowLight, the light built into the frame of your NOOK. When GlowLight is on, you can read your NOOK's touchscreen E Ink display even in areas with low lighting.

## USB-C Port

Your NOOK features a USB-C port for charging and for connecting to a personal computer. The USB-C port is located on the bottom edge of your NOOK.

## Page Turn Buttons

Page Turn Buttons are located to the left and right edge of the device. Press either button to move forward/backward 1 page, or press and hold to quickly scan through pages. A double tap of the page buttons can be used to advance to the next chapter, or to go back to the beginning of the chapter you are currently reading.



# Getting Started

The first time you use your NOOK, you'll need to go through a short set-up process that will take about 5 to 10 minutes. Make sure that you're in an area that has a Wi-Fi® connection (a wireless connection to the Internet), because part of the process is registering your NOOK with your Barnes & Noble account on [BN.com](http://BN.com).

NOTE: You will not be able to set up your NOOK without a Wi-Fi connection.

In the set-up process, you will do the following:

- Turn on your NOOK by pressing the power button on the left edge of the device.
- Set the time zone.
- Connect to a Wi-Fi network.
- Accept the Terms of Service and Privacy Policy.
- Register your NOOK to a Barnes & Noble account.

NOTE: If you don't already have a Barnes & Noble account, you'll have an opportunity to create one during the registration step.

## Barnes & Noble Account

A Barnes & Noble account allows you to purchase and download books, magazines, and newspapers on your NOOK, and from the Barnes & Noble website.

The account also allows you to synchronize your NOOK with any other NOOK devices you have, such as other NOOK tablets or eReaders, and with NOOK software apps, such as NOOK® for iOS, NOOK® for Android™.

If you don't have a Barnes & Noble account, you can set one up in a few minutes on the NOOK website. Just open a browser on your computer, and visit <https://www.bn.com>. You can also set up an account during the registration process for your NOOK.

Your Barnes & Noble account is ready for use once you have set up the following:

- An email address
- A default credit card number
- A valid expiration date for the credit card
- A current U.S. billing address

If you have any questions about setting up an account, please visit [NOOK.com/support](http://NOOK.com/support)

## Registering

NOTE: You will need to connect to a Wi-Fi network to complete your registration.

1. Read the Welcome screen. Tap the *Let's Get Started* button. Your NOOK displays its Terms of Service.
2. Select your Time Zone by tapping its button. Tap *Next*.
3. Connect to a Wi-Fi network.

To register your NOOK and to purchase and download books and periodicals, you need to be connected to a Wi-Fi network. If you're in a Barnes & Noble store, your NOOK will automatically connect to the store's free Wi-Fi network. If you're in some other location with Wi-Fi access, your NOOK will list all the networks it finds. Tap the name of the desired network. If you see a lock symbol beside the network's name, it is a secure network; you'll need to enter a password to connect to that network. If you do not know the network password, ask the network administrator for help. If you have problems connecting, visit [NOOK.com/support](http://NOOK.com/support) for more troubleshooting tips.

4. Once you have connected to a network, tap *Next* (if you are in a Barnes & Noble store and connected to its network) or *Continue* (if you are connected to any other Wi-Fi network).

Your NOOK displays a message saying it is registering your device. When the registration has completed, your NOOK displays a Sign In screen with an email field, a password field, and a keyboard at the bottom of the screen.

5. Sign in to your [BN.com](http://BN.com) account.

When you register your NOOK, you link it to your Barnes & Noble account and give it access to all the books and periodicals in your Barnes & Noble library. You also make it possible to shop for new books and periodicals on your NOOK.

NOTE: By signing in, you agree to the Device Terms, Store Terms, and Privacy Policy for our NOOK. Links to these terms appear at the bottom of the screen.

If you already have a Barnes & Noble account, do this:

On the Sign In screen, enter the email address and password for your Barnes & Noble account. (As a security precaution, if you enter your password incorrectly five times, you will be locked out of your [BN.com](http://BN.com) account for half an hour. If you like, you can reset your account by visiting [BN.com](http://BN.com).)

Tap the *Sign In* button below the password field.

When a dialog box appears, saying “Registration successful,” tap the *OK* button.

If you do not already have a Barnes & Noble account:

1. Tap the *Create Account* button. Your NOOK displays a form for creating a Barnes & Noble account.
2. Enter the information requested, including your name, password, credit card type, number, and expiration date, and a security question.
3. Tap *Submit*.

Your NOOK creates your Barnes & Noble account and registers your NOOK to your account.

NOTE: If you turned GlowLight on, it now automatically turns off.

4. Tap the *Next* button.

A new screen tells you that you’re ready to get started exploring the features of your NOOK.

5. Tap the NOOK button (without holding it down) to display the Home screen and begin exploring your NOOK.

You’re ready to read books, magazines, and newspapers, and to make purchases in the NOOK Shop.

## Power and Charging

### Turning On Your NOOK

To turn on your NOOK, press the power button on the top edge of your NOOK. Hold the button down for 10 seconds and release it.

### Turning Off Your NOOK

To turn off your NOOK, do this:

- Press the power button and hold it down for 2 seconds. A window appears, asking if you really want to turn your NOOK completely off.
- Tap the *Power off* button in the dialog box. Your NOOK turns off.

NOTE: If you ignore the window asking you to confirm that you want to power off your NOOK, after several seconds the window disappears, and your NOOK resumes whatever it was doing before you pressed the power button.

## Charging Your NOOK

**Helpful Hint:** We recommend that you charge your device to 100% the first night to optimize your battery performance.

There are two ways to charge your NOOK. Using a USB-C cable, you can plug it into your personal computer, or you can use a UL listed, approved power adapter (rated from 5VDC, 1.0A).

**CAUTION:** If you are using a power adapter, use only a UL listed, approved adapter and rated from 5VDC, 1.0A. Do not use a power adapter or USB-C cable that has frayed or otherwise been damaged. When connecting your NOOK to a personal computer, the computer must be a UL listed, approved product.

**ATTENTION :** Si vous souhaitez charger votre liseuse, utilisez uniquement un adaptateur secteur et câble USB-C de Barnes & Noble pour votre NOOK. D'autres adaptateurs secteur pourraient endommager votre NOOK et sa batterie. N'utilisez pas non plus des adaptateurs secteur et câbles conçus pour d'autres modèles NOOK. Assurez vous de n'utiliser que des adaptateurs secteur et câbles conçus uniquement pour votre modèle NOOK. N'utilisez pas d'adaptateurs secteur ou câbles USB-C qui ont été effilochés ou autrement endommagés. Si vous connectez votre NOOK à un ordinateur, ce dernier doit être certifié UL.

**CAUTION:** This product is intended to be supplied by a UL Listed, approved adapter and rated from 5VDC, 1.0A.

**ATTENTION:** Cet appareil est conçu pour être alimenté par une source d'alimentation directe certifiée UL de « Classe 2 » ou par une source d'alimentation à puissance limitée (LPS) avec un courant de sortie de 5 VDC, 1.0 A

### To charge your NOOK from your personal computer, do this:

- Insert the large end of the USB cable into a USB port on your personal computer.
- Plug the NOOK end of the USB cable into your NOOK. If your NOOK was turned off, it will now turn itself on.
- Once your NOOK has fully charged, unplug the USB cable from your NOOK.

NOTE: Depending on how much power remains in the battery, it might take approximately 4 hours to fully re-charge your NOOK through a USB port. Do not turn off your NOOK while it is charging.

Once your NOOK has enough power to turn on, you can see how much power remains in the battery by checking the battery charge indicator in the right corner of the Status Bar.

NOTE: Some personal computers must be turned on in order to charge other devices through USB ports. When these computers are asleep or turned off, their USB ports are inactive, and no charging takes place. If you have connected your NOOK to your personal computer and the NOOK does not seem to be charging, check your computer's documentation to determine what the requirements are for charging devices through USB ports.

**To charge your NOOK from a wall outlet with a power adapter, do this:**

- Assemble the power adapter and USB cable. Insert the large end of the USB cable into the matching slot in the power adapter.
- Plug the small end of the USB cable into your NOOK.
- Plug the power adapter into a compatible electrical outlet. If your NOOK was turned off, it will now turn itself on.
- Once your NOOK has fully charged, unplug the power adapter from the electrical outlet. Unplug the USB cable from your NOOK.

NOTE: Depending on how much power remains in the battery, it might take approximately 3 hours to fully re-charge your NOOK through an electrical outlet. Do not turn off your NOOK while it is charging.

Once your NOOK has enough power to turn on, you can see how much power remains in the battery by checking the battery charge indicator in the right corner of the Status Bar.

## Resetting Your NOOK Performing a Soft Reset

If for some reason your NOOK becomes unresponsive, you can perform a soft reset to restart the device.

- Press and hold the power button for 10 seconds, then release the power button.
- Press and hold the power button again for 10 seconds to turn on your NOOK.

## Low Power

You can see how much power remains in your battery by checking the battery icon in the Status Bar, or by checking the Battery indicator on the Device Info settings screen. (To see the Device Info screen, tap Settings in the NOOK Navigation Menu to open the main Settings screen, and then tap Device Info.)

If you turn on your NOOK when its battery charge is almost depleted, a warning appears on the screen, suggesting that you begin charging your NOOK before trying to use it.

If the battery is depleted, your NOOK will shut down until it has been sufficiently recharged.

## Charging Recommendations

Your NOOK contains a rechargeable battery. To maximize battery life:

- Avoid fully discharging the battery. Charge your NOOK after several hours of use or when you see the low charge alert, rather than continuing to use it until it turns itself off.
- Avoid high temperatures for charging, use, and storage. For more information, see “Temperature Ranges.”
- Charge the battery halfway before storing your NOOK for a week or more.

## Unlocking Your NOOK

When your NOOK has been idle, your NOOK goes to “sleep.” Your NOOK displays a screensaver on the screen. It also locks the screen so that accidental touches do not perform actions.

To wake up your NOOK, press the power button on the upper top edge of your device. On the screensaver screen slide right to unlock your NOOK.

# Safety and Care

## Safety Information

This section explains important information about safety and about caring for your NOOK.

## Electricity

Your NOOK is an electrical device. Follow the same basic safety procedures you would follow with any electrical device.

When charging your NOOK, use only the custom components included with or sold for your NOOK: either a custom USB-C cable or a custom USB-C cable along with a power adapter.

## Airplanes

When using your NOOK on an airplane, be sure to follow the instructions of the flight crew.

## To turn your NOOK's wireless networking on or off:

- Tap the right end of the Status Bar to open the Quick Settings dialog box.
- Tap the Wi-Fi checkbox to turn wireless networking on or off.
- Tap anywhere outside the Quick Settings dialog box to close it.

## Electronic Equipment

If you are around sensitive electronic equipment—for example, if you are in a hospital—ask if you may use your NOOK. Settings such as intensive care units might forbid the use of any electronic device, with or without networking turned on.

## Battery

Your NOOK includes a non-replaceable, rechargeable battery. Do not attempt to replace the battery. If you suspect your battery is having problems, please contact Customer Service at 1-800-THE-BOOK (1- 800-843-2665).

## Caring for your NOOK

To take the best possible care of your NOOK, please follow the recommendations below.

## Temperature Ranges

Your NOOK should function as designed in these temperature ranges:

- Operation: 8°C to 48°C, 46,4°F to 118.4°F
- Storage: -20° C to 60° C, -4° F to 140° F

Outside of these ranges, your NOOK might develop power, display, and/or software issues. If temperatures are extremely cold or hot, permanent physical damage can result. Such damage is not covered by the limited warranty. Storage applies to temporary locations, like the trunk of your car (or other motor vehicle), as well as long-term storage.

Even on a day that is not very hot, the passenger compartment or trunk of a car can be extremely hot. Do not leave your NOOK in a car.

High storage temperatures reduce battery life. For more information, see “Charging Recommendations.”

## Caring for the Screen

You should clean the screen on your NOOK from time to time. Clean the screen with a damp soft cloth, such as a micro-fiber cloth. Do not use any chemicals to clean the screen.

## NOOK Covers

You can purchase an optional B&N cover for your NOOK at your local Barnes & Noble Bookstore and online at [BN.com](http://BN.com). The cover helps protect your NOOK from daily wear and tear. It keeps dust from accumulating on the screen, reducing the need to clean it. The cover also provides some protection against spills.

## Limited Warranty Coverage and the B&N Protection Plan

Your NOOK is backed by a one-year manufacturer’s limited warranty against defects in materials and workmanship. For a copy of this limited warranty, see “One Year Limited Warranty.” The limited warranty is also available at:

[NOOK.com/warranty](http://NOOK.com/warranty)

In the event of any changes to the limited warranty, the version in effect on the website at the time of purchase shall apply.

You can extend your NOOK’s coverage by purchasing a two-year B&N Protection Plan to help safeguard NOOK against spills, drops, and other accidents. The B&N Protection Plan can only be purchased together with a NOOK.

Information about the B&N Protection Plan can be found on the web page listed above.



NOTE: To ensure the highest quality of reading, your NOOK has an anti-glare film already installed. Please don't use any additional screen protector as it will damage the device. To protect your NOOK's screen from accidental damage, we recommend using a NOOK cover. Your limited warranty does not cover damage to your NOOK's screen resulting from use of an additional screen protector.

## Using NOOK Gestures

Your NOOK puts great reading material right at your fingertips. To read that content, to rate it, and so on, you'll use your fingers in different ways.

### Tap

A tap on the screen is a quick touch of your fingertip. It's the same gesture you use when you tap a key on a computer keyboard.

### Double Tap

Tapping twice quickly on the screen is a useful shortcut for many features.

In the Library or the Shop, double-tapping the cover of a book or periodical opens a window with details about the item.

### Press and Hold

Pressing and holding means touching your finger to the screen and holding it there for 2 seconds.

In many situations, pressing and holding causes your NOOK to open a menu at the bottom of the screen. The menu offers you choices about the image your finger is resting on.

For example, if you press and hold on a word in a book, your NOOK opens a menu offering you choices of things you can do with that book: highlight the word, write a note, look up the word in a dictionary, and so on.

### Swipe

To swipe is to slide your finger across the screen, usually to the left or right.

You can swipe to turn pages in a book you are reading.

### Scroll

Slide your finger up or down the screen to scroll through any list displaying up and down arrows at the bottom of the screen. A scroll gesture is like a vertical swipe.

# Navigation Buttons



The NOOK Navigation Buttons, or Nav Buttons, are a row of buttons at the bottom of the Home screen that make it easy to move from one area of your NOOK to another. For example, if you want to move from the Library to the Shop, you can simply tap the NOOK Home button to display the Home screen and tap the Shop button to display the Shop screen.

To open the NOOK Navigation Menu, tap the NOOK button on the front bezel of your NOOK. The Navigation Menu appears on the bottom of the Home screen.

## The Status Bar

A Status Bar runs along the top of the NOOK touchscreen as shown above.



The Status Bar appears on the Home Screen, the Library, the Shop, the Search screen, and on Settings screens. A slightly different version appears in books or periodicals when you open the Reading Tools.

### The Left Side of the Status Bar

The left side of the Status Bar presents a profile icon to manage the NOOK Profiles associated to your NOOK Account. Read the chapter “Configuring Profiles” for more information.

### The Center of the Status Bar

The center of the status bar presents:

- A digital clock showing the current time

By default, the NOOK status bar displays time on a 12-hour clock. To change the time or to switch to a 24-hour clock, set the 24-hour clock option on the Time Settings screen.

### The Right Side of the Status Bar

The right side of the status bar presents:

- A lightbulb icon that indicates whether GlowLight is turned on or off

If GlowLight is on, an icon representing an illuminated lightbulb icon appears in the Status Bar. If GlowLight is turned off, an icon representing a crossed-out lightbulb appears instead.

- A wireless connection indicator

The wireless connection indicator displays a stack of concentric curves, indicating the strength of your NOOK’s connection to a local Wi-Fi network. The higher the stack of curves, the stronger the connection. In general, it’s best to have at least 2 or 3 curves

showing to have a reliable connection. If no curves are shown, the NOOK is not connected to a network.

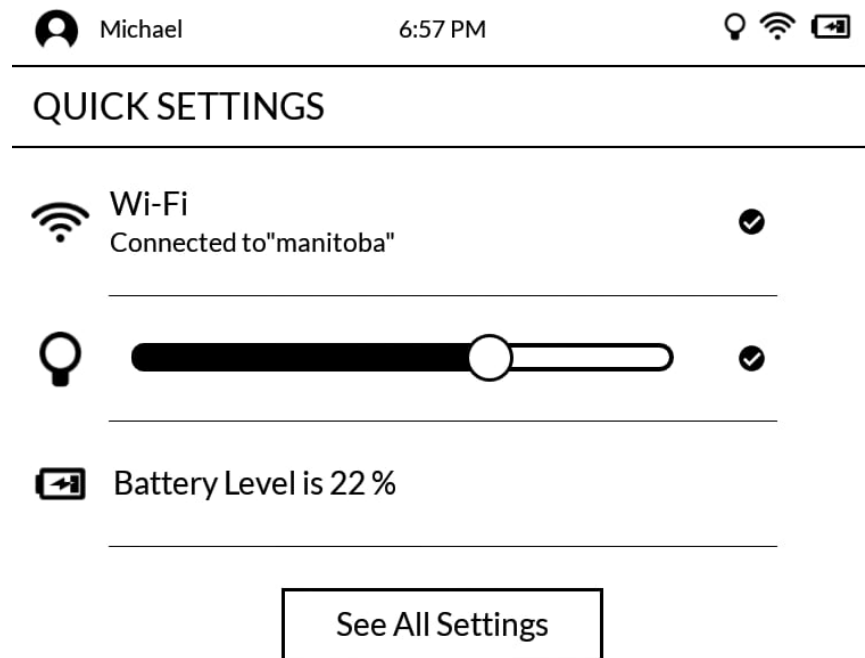
- A battery charge indicator

# GlowLight

Your NOOK includes GlowLight, a built-in light that enables you to read even in dim lighting conditions.

## Turning GlowLight On or Off and Adjusting Its Brightness

You can also turn GlowLight on or off in the Quick Settings window. (Tap the status bar in the upper right corner to open Quick Settings.)



On the Home screen, in the Library, in the Shop, on the Search screen, or in Settings, tap the lightbulb icon or Wi-Fi symbol in the Status Bar.

Your NOOK opens the Quick Settings window. Change the GlowLight setting as you like.

- If GlowLight is off, swipe the GlowLight slider to turn GlowLight on. Slide the circle on the slider to make GlowLight bright or dimmer.
- If GlowLight is on, swipe the GlowLight slider all the way to the left to turn GlowLight off.

To close the Quick Settings window, tap anywhere outside the window.

# Home Screen

The Home screen gives you easy access to the books and periodicals you have recently read or purchased.

In the top portion of the screen, you'll see the covers of the most recent books or periodicals you've been reading.

## The New & Recent Shelf

At the top of the Home screen, the New & Recent panel shows the covers of the books or periodicals you have most recently purchased or were most recently reading. If you have not read a book or periodical yet, the New & Recent panel shows the cover of the *NOOK User Guide* or *NOOK Quick Guide*. These two guides are automatically included in your Library.

To open any book or periodical shown in the New & Recent panel, tap its cover.

## The Recommended for You Shelf

At the bottom of the screen, you'll see a shelf with book recommendations for you. The recommendations are based on your recent purchases.

To learn more about a particular book or periodical, tap the cover. Your NOOK opens a detailed description of the book, including an overview, a list of reviews, a list of related titles, and a button for purchasing the book or periodical. The details page of a book might also include a button for downloading a free sample.

The picture below shows an example of a details page about a recommended book.

## Returning to the Home Screen

You can return to the Home screen at any time by pressing the NOOK button on the lower front of your NOOK.

# Reading Books on Your NOOK

You can read books, comics, magazines, and newspapers on your NOOK. You can make notes about what you're reading, highlight and annotate favorite passages.

Your NOOK makes reading books fun. To start reading, simply tap a book's cover. The book opens and fills the page. Then you can use the features described in this section to get the most out of your reading experience.

While you're reading, you can customize the look of the page. You can switch fonts, make type bigger or smaller, and adjust line spacing and margins. You can switch between page designs whenever you like.

## Opening a Book

To open a book, tap the cover. Or if you're displaying a list of titles in the Library, tap the book's title.

**NOTE:** The first time you open a book on your NOOK, you will be presented with a brief tutorial on using gestures to turn pages and to open reading tools.

## Page Layout

When you're reading content on NOOK, the text fills most of the page. Page numbers appear at the bottom of the screen.

The title of the book you're reading appears in the upper left when you first open a book.

## Turning Pages

### Next Page

To turn to the next page, either:

- Tap anywhere along the right edge of the page. Swipe to the left. (To swipe left, you place your finger on the right side of the page and slide it quickly to the left, as though you were flipping the page of a printed book.)
- Tap either of the upper page-turn keys built into the frame of your NOOK.

**NOTE:** On the Reader settings screen, you can control whether the upper or the lower page-turn key turns the page forward. See "Configuring Navigation Buttons in the Reader."

To move forward quickly through the book, press and hold the page-turn key that turns pages forward.



## Previous Page

To turn to the previous page, either:

- Tap anywhere along the left edge of the page. Swipe to the right. (To swipe right, place your finger on the left side of the page and slide it quickly to the right, as though you were flipping a page backwards in a printed book.)
- Tap either of the lower page-turn keys built into the frame of your NOOK.

NOTE: On the Reader settings screen, you can control whether the upper or the lower page-turn button turns the page forward. See “Configuring Navigation Buttons in the Reader.”

To move backward quickly through the book, press and hold the page-turn button that turns pages backward.

## Next/Previous Chapter

To move forward quickly to the next chapter, double-press the page-turn button that turns pages forward.

To move quickly to the previous chapter, double-press the page-turn button that turns pages backward.

## The Reading Tools Menu

The Reading Tools menu makes it easy to move through a book, to search for content, and adjust the display of text.

To call up the Reading Tools menu, tap anywhere in the center of the page.

The Reading Tools appear in a horizontal bar just below the Status Bar. When the Reading Tools appear, your NOOK also displays the GlowLight indicator, the battery status indicator, and a digital clock in the upper right corner of the screen, as shown below.

There are three tools on the right side of the Reading Tools menu. Here’s a quick look at what they do.

### **Contents**

Opens a table of contents for the book. Also displays tabs that give you access to Annotations, Bookmarks, and Lookups.

### **Text**

Lets you adjust the text size, font style, line spacing, and other stylistic attributes of the page.

## More

Opens a menu with options for bookmarks, jumping to a specific page, searching through the book, and viewing the book's Details page.

In addition to these tools, the Reading Tools menu displays a left arrow at left end of the Reading Tools bar. Tap this arrow to return to your previous activity.

## Reading Tools: Contents

Contents	Annotations	Bookmarks	Lookups	
Alice's Adventures in Wonderland				p. 3
THE MILLENNIUM FULCRUM EDITION 3.0				p. 3
Contents				p. 3
CHAPTER I. Down the Rabbit-Hole				p. 4
CHAPTER II. The Pool of Tears				p. 10
CHAPTER III. A Caucus-Race and a Long Tale				p. 16
CHAPTER IV. The Rabbit Sends in a Little Bill				p. 21
CHAPTER V. Advice from a Caterpillar				p. 28
CHAPTER VI. Pig and Pepper				p. 34

Tap the Contents icon in the Reading Tools to open a window with four tabs:

1. Contents – A list of chapters or sections
2. Annotations – A list of highlights and notes you have created throughout the book
3. Bookmarks – A list of all bookmarks you have set
4. Lookups – A list of all the words you have looked up in this book

Tap any title, highlighted passage summary, or bookmark on these tabs to jump to that location in the book.

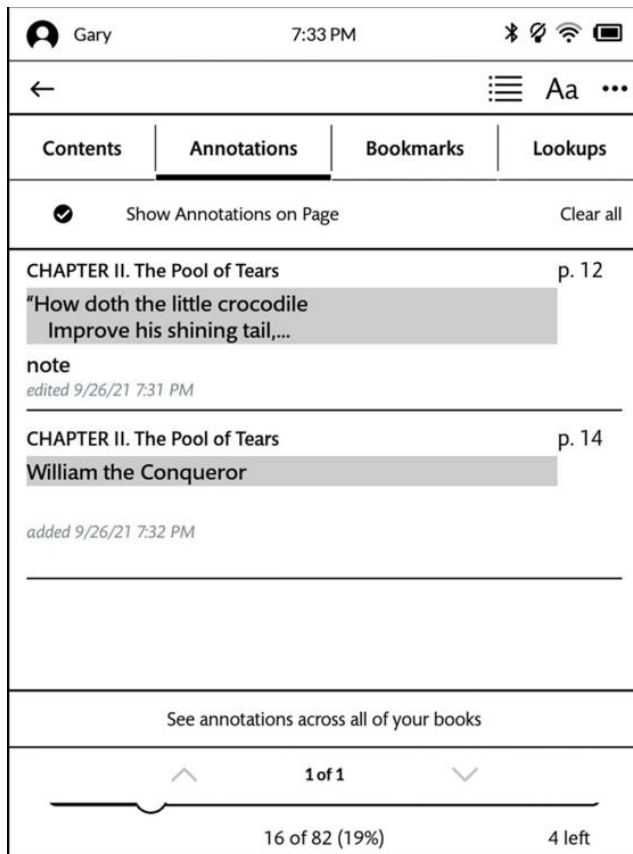
## Contents Tool

When the Contents tool opens, it displays the *Contents* tab, which lists all the chapters in the book. If the list of chapters runs longer than one screen, you can tap the arrows at the bottom of the screen to scroll down and up through the list.

Tapping any chapter number or title closes the dialog box and moves you to the beginning of that chapter in the book.

## Annotations

Tapping the *Annotations* tab displays the Annotations screen, which looks like this:



The Annotations screen lists all the passages you have highlighted or written notes about. Each passage is identified by its page number and opening line. If the list of annotations runs longer than one screen, you can tap the arrows at the bottom of the screen to scroll down and up through the list.

To jump to a particular passage, tap it.

To erase all the notes and clear all the highlights, tap the *Clear all* button.

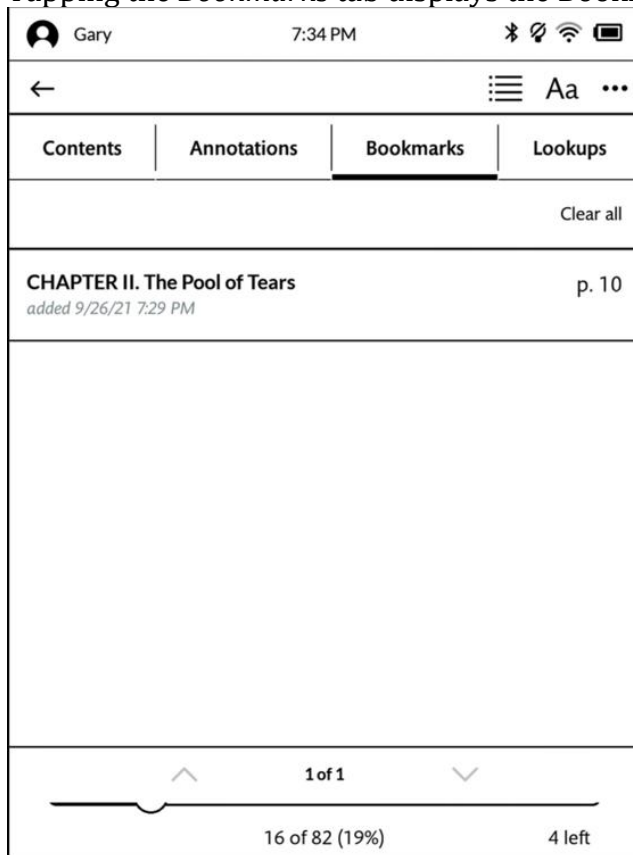
You can control whether or not your NOOK shows highlighted passages and note symbols in the eBook you're reading. Tap the checkbox labeled *Show Annotations*. Leave the box checked to show Annotations. Leave it unchecked to hide them.

NOTE: When you hide Annotations, they are still visible on the Annotations screen, but in the pages of the eBook, highlighted passages no longer appear with a tinted background, and Note symbols do not appear in the margin.

To close the window without making a selection, tap the left-facing arrow at the top of the screen.

## Bookmarks

Tapping the *Bookmarks* tab displays the Bookmarks screen, as shown below:



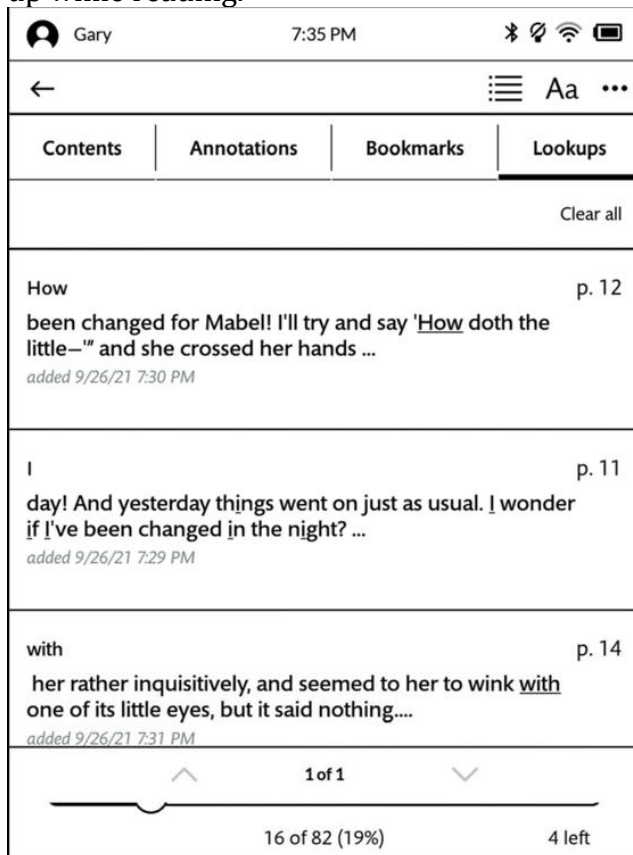
For each bookmarked page, the screen lists the page number and either the chapter number (if you bookmarked the first page of a chapter) or the first line of text that appears on the page (if you bookmarked any page other than the first page of a chapter).

To clear all the bookmarks, tap the *Clear all* button.

To clear an individual bookmark, tap the bookmark to visit its page, and then tap the bookmark ribbon in the upper right corner.

## Lookups

Tapping the *Lookups* tab displays the Lookups screen, which lists words you have looked up while reading.

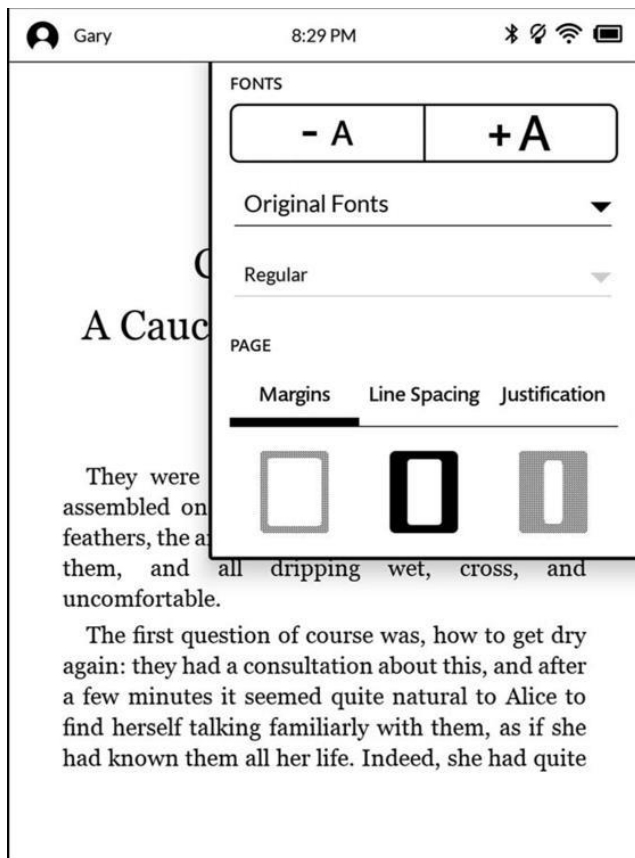


Each looked-up word appears with part of the text around it from the book, along with an indication of when you first looked up the word.

Tap a word to see its dictionary definition.

To erase the list of lookups, tap the *Clear all* button. If you are viewing the lookups just for this book, only those lookups are deleted. If you are viewing the lookups across all your books, tapping *Clear all* deletes all the lookups in all your books.

## Reading Tools: Text



Tap the Text icon in the Reading Tools to open a window for adjusting the font, the font size, line spacing, and margin size.

The Text dialog box lets you pick:

- Text Size
- Font Style
- Line Spacing


Tap the settings that you would like to use. As you change settings, you will see the new settings applied to the page behind the text screen.

When you have finished making changes, close the dialog box by tapping anywhere on the page of the eBook you are reading.

**NOTE:** Some publishers have defined default settings for the display of eBooks. These settings specify a specific type font, font size, line spacing, and margin setting. If these defaults have been defined for the eBook you are reading, you will be able to check and

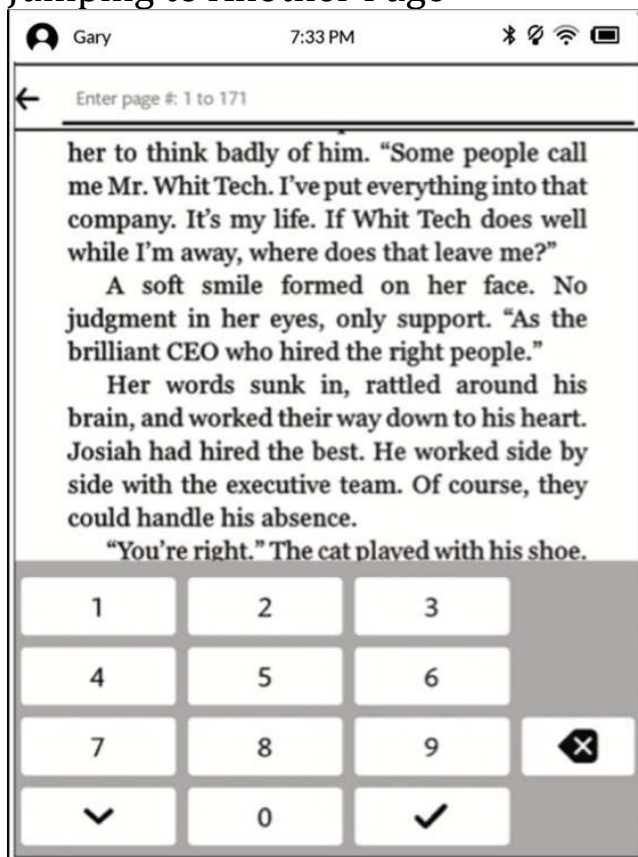
uncheck a box labeled *Publisher Defaults*. You need to uncheck this box in order to make any changes to the text settings.

## Reading Tools: More


Tapping the More icon  opens a menu with multiple choices:

- Add Bookmark
- Jump to Page
- Find in Book
- View Details

## Jumping to Another Page



To move to another page by entering its page number:

1. Tap the center of the page to open the Reading Tools.
2. Tap the More icon .

3. Tap the Jump to Page menu choice.

Your NOOK opens a page-number dialog box with a numerical keyboard.

4. Type the number of the page you want to move to. Then tap the checkmark button.


Once you have moved to the new page, your NOOK automatically closes the page-number dialog box.

## Finding a Word or Phrase in a Book



Tap the Find icon in the Reading Tools to search for a word or phrase in the book you're reading.

To search for a word or phrase in the book you are reading, do this:

1. Tap in the center of the page to open the Reading Tools.
2. Tap the More icon .
3. Tap the *Find in Book* menu choice. A keyboard appears on the screen.



4. Type the word or phrase you want to find. Then tap the search button in the lower right corner of the keyboard. (This button shows a magnifying glass.)



If the word or phrase you searched for appears in the book, your NOOK displays a list of page numbers and passages. To jump to a passage, tap it.

If the word or phrase you searched for appears more than once in the book, your NOOK displays a search navigation tool at the top of the screen when you jump to the location of a search result. This toolbar includes a forward arrow and a backward arrow for moving from one appearance of the word or to another.



- To jump to the next appearance of this search term in the book, tap the right arrow
- To jump back to the previous appearance of the search term, tap the left arrow.
- To start a search for a different word or phrase, tap the text field. Your NOOK opens a new search screen. Type the word or phrase you want to search for and tap *Find*.
- To close the mini toolbar, tap the X symbol in the upper right corner of the toolbar.

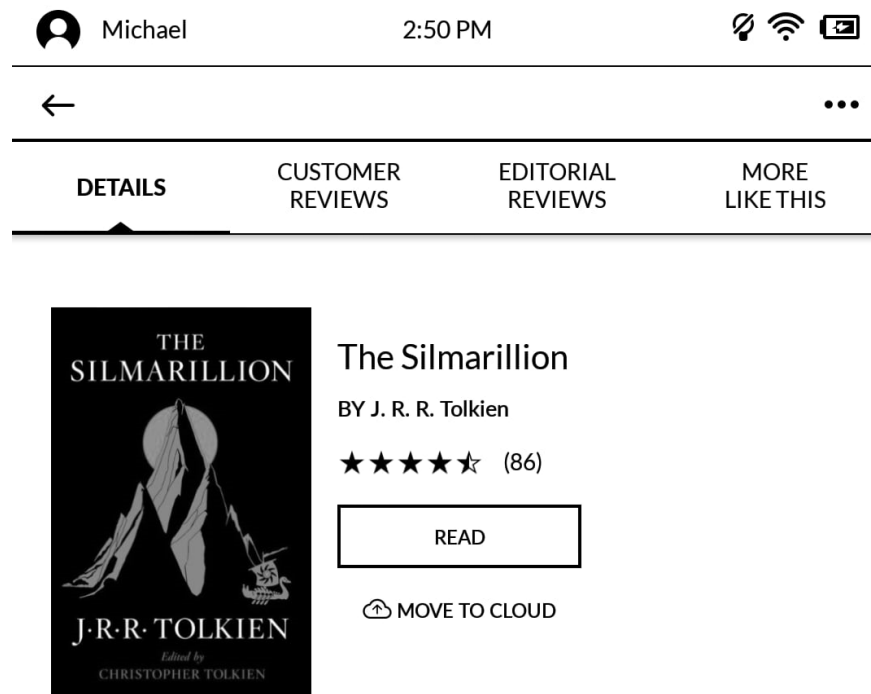
## Reading Tools: View Details

To view details about the book you are reading, do this:

1. Tap the center of the page to open the Reading Tools.
2. Tap the *more icon* in the upper right corner of the screen.
3. In the pull-down menu, tap View Details. Your NOOK displays a Details page for the book.

The Details screen presents details about the book you are reading. At the bottom of the screen tap *Read More*, and use the up and down arrows at the bottom of the screen to scroll to view recommendations for similar books and to read editorial reviews.

## Reading the Book



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WHAT DID YOU THINK? ☆☆☆☆☆

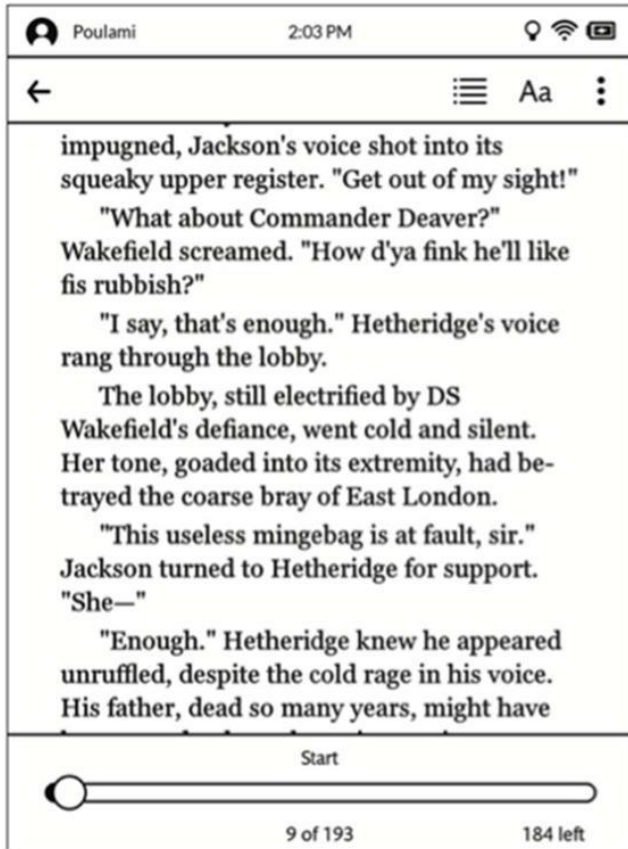
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### OVERVIEW

A number-one New York Times bestseller when it was originally published, *The Silmarillion* is the core of J.R.R. Tolkien's imaginative writing, a work whose origins stretch back to a time long before *The Hobbit*.

To return to reading the book, tap the *Read* button.

## Reading Tools: Page Slider



When you open the Reading Tools, a slider appears at the bottom of the page.

### Using the Slider to Move to Another Page

To move to another page:

1. Tap the center of the page to open the Reading Tools, if they are not already open.
2. Press on the knob on the slider and drag it left or right until you see the page number you are looking for appear on the right end of the slider bar. If the book is divided into chapters, the slider bar will list chapter numbers and titles as you slide through them.
3. When you have moved the slider to the position in the book you want, tap the center of the page to continue reading.

If instead of moving to the new page, you want to jump back to the previous page you had navigated from, tap the *Back* button in the lower left corner of the screen. You can tap the *Back* button repeatedly to scroll through several previous locations.



## Jumping to the Furthest Page Read

If you've been reading this book or periodical on another device (such as a desktop computer or smartphone) with a NOOK application, and your NOOK has access to the Internet through its Wi-Fi connection, when you open a book or periodical, your NOOK will compare the last page you read on the NOOK to the last page you read on any other device.

If you have read further on the other device, your NOOK jumps to the furthest page you've read, even if you haven't read that page on the NOOK you're holding.

## Using Bookmarks

### Adding a Bookmark

my chest, like a bird trying to get out of a cage. I slip my flip-flops on and go downstairs, out of the front door and on to Blenheim Road. It's around seven thirty—a few stragglers on their way home from work. There's no one else around, though you can hear the cries of kids playing in their back gardens, taking advantage of the last of the summer sunshine before they get called in for dinner.

I walk down the road, towards the station. I stop for a moment outside number twenty-three and think about ringing the doorbell. What would I say? Ran out of sugar? Just fancied a chat? Their blinds are half open, but I can't see anyone inside.

I carry on towards the corner and, without

A bookmark marks a location in a book. In a printed book, a bookmark helps you find the page where you left off reading.

You can set bookmarks in books to make it easy to jump to specific locations

You can set as many bookmarks as you like.

To set a bookmark on the page you are reading, tap the upper right corner of the page.

A dark ribbon appears in the corner of the page, indicating that a bookmark has been placed.

## Viewing All Bookmarks in a Book

To view a list of all the bookmarks in a book:

1. Tap the center of the page to open the Reading Tools.
2. In the Reading Tools, tap the Contents icon.

3. In the Contents pane, tap the Bookmarks tab. Your NOOK displays a list of all the bookmarks in the book. To visit any bookmarked passage, tap its bookmark in the list.
4. To close the bookmark list without visiting a bookmark, tap the back arrow in the upper right corner of the Contents window.

## Removing a Bookmark

To remove a bookmark on the current page, tap the ribbon in the upper right corner of the page. The ribbon disappears, and the bookmark is cleared.

### Clearing All Bookmarks

To clear all the bookmarks in a book:

1. Display the list of bookmarks by tapping the Contents icon in the Reading Tools, then tapping the Bookmarks tab.
2. Tap the *Clear all* button in the upper right corner of the bookmarks list. A dialog box opens asking you to confirm that you want to clear all the bookmarks.
3. Tap *Remove All*.

## Selecting Text

You can select a word or a passage of text. Once you have selected a word, you can look it up in the on-device dictionary. You can also select words or passages for highlighting, and making notes.

To select a word or a passage of text, press and hold on a word and then lift your finger.

The word appears highlighted, and two vertical bars will appear on either side of it, defining the start and end of the selected text.

## Selecting Additional Text

To select an entire passage, rather than just a word, select the word that you want to have at the beginning or end of the selected passage and drag the vertical bar that's closest to the direction in which you want to extend the selection. Drag the vertical bar until you have selected the passage you want.

When you lift your fingers after resizing the text selection, the Text Selection Toolbar reappears.

## Using the Text Selection Toolbar

Once you have highlighted a word or a passage, the Text Selection Toolbar appears. This Toolbar offers you the following choices:

- Add Note (the notepad icon) – Opens a window for writing a note about the selected word or passage.
- Highlight (the shaded circle icon) – Lets you highlight a word or passage.
- Look Up (the A-Z icon) – Displays a dictionary definition of the selected word.

If you decide not to take any of these actions, simply tap anywhere on the screen other than in the Text Selection Toolbar to close the Toolbar and continue reading.

## Looking Up a Word in the Dictionary

Your NOOK includes the Merriam-Webster's Collegiate® Dictionary, Eleventh Edition.

To look up a word in the dictionary:

1. Press and hold on a word to select it.
2. Tap the A-Z button in the Text Selection Toolbar. A pop-up window appears, presenting a dictionary definition of the word. To close the window, tap away from the selected word.

The picture below shows an example of a dictionary definition.





## Viewing a Note

To open a note and read it, tap the Note icon in the margin.

When you're done viewing the note, you can close the note window by tapping the arrow in the upper left corner of the window.

NOTE: By default, your NOOK displays a Note icon next to any passage of text about which you've written a note. However, you can configure your NOOK not to display Note icons. Tap the center of the page to display the Reading Tools, tap the *Contents* icon, tap the *Annotations* tab, and uncheck the check-box labeled *Show Annotations on Page*. This hides notes and highlights while you're reading, though you can still read notes by opening the *Contents* tool and tapping the *Annotations* tab. To read a note in the *Annotations* tab, tap it.

## Editing a Note

To edit a note, do this:

1. Tap the Note icon to open the note you want to edit.
2. If you wish to remove the note, simply press the Trash icon in the top right.
3. To update the note, tap on your original note, and use the keyboard to make any additional changes.
4. When you have finished editing the note, tap SAVE in the upper right corner of the screen.

## Viewing All Notes

To view all notes, do this:

1. Tap the page to display the Reading Tools.
2. Tap the *Contents* button.
3. Tap the *Annotations* tab.

This tab lists all your notes and highlights.

## Adjusting the Appearance of the Page

### Text Sizes

Your NOOK offers a range of text sizes from small to large.

## Font Families

- Mundo Sans
- Baskerville™
- Georgia
- Ascender Sans
- Malabar™
- Joanna® Sans
- OpenDyslexic

## Line Spacing

- Single spacing
- 1.5-line spacing
- Double spacing

## Margins

- Narrow
- Medium
- Wide

All other page controls in the dialog box appear grayed out.

To change the appearance of the book:

1. Tap the center of the page to make the Reading Tools appear.
2. Tap the Text icon (*Aa*) in the upper right corner. Your NOOK opens a window displaying font and spacing controls.
3. Tap the controls to select the font, font size, line spacing, and margins you want.
4. Tap anywhere outside the text dialog box to close the dialog box.

In most books, you can adjust the features described above.

## Reviews and Recommendations

To view a summary of the book, along with reviews and recommendations for similar books, tap in the center of the page to bring up the Reading Tools and tap the More icon :

For details, see “Reading Tools: More.”

## Opening DRM-protected Files

DRM stands for Digital Rights Management. DRM software protects books from being copied, sold, or distributed in an unauthorized manner.

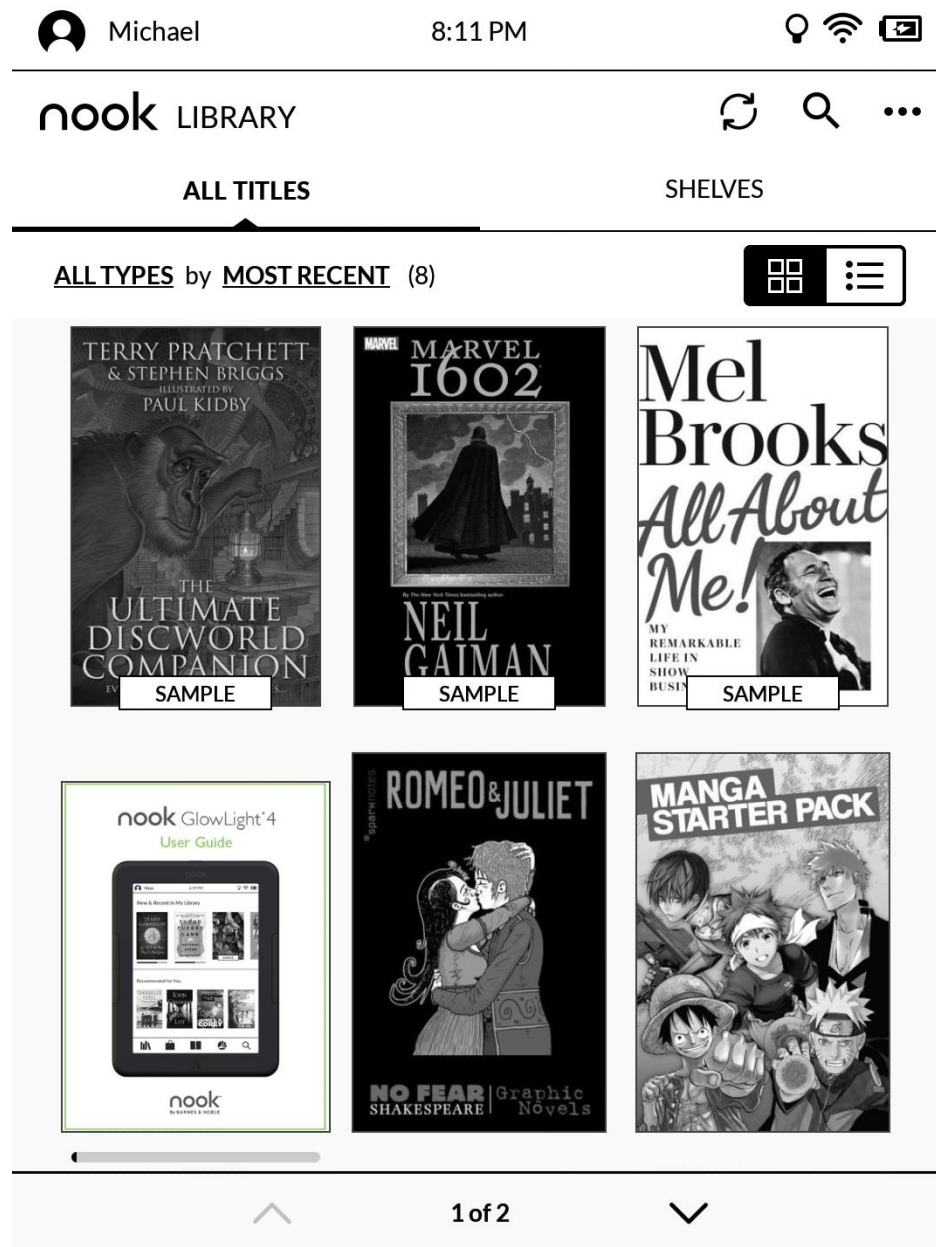
Your NOOK and the Barnes & Noble website automatically make sure that when you buy and download a eBook, the eBook recognizes you as its legitimate owner and presents its contents for you to read on your NOOK.

# Reading Magazines and Newspapers on Your NOOK

Reading magazines and newspapers on your NOOK is similar to reading books. You use the same gestures—tapping and swiping—to turn pages. You have access to the same Reading Tools, such as *Contents* and *Font* options.

Some periodicals may include their own Table of Contents with live links to specific articles and features, but otherwise the features are similar to the features used in reading books.

# The Library on Your NOOK



Your library is where you store everything you want to read on NOOK. In your library, you will find:

- Books you have purchased from the NOOK Shop
- Newsstand magazines and newspapers you have purchased from the NOOK Shop

- Free books and book samples you have downloaded from the NOOK Shop
- EPUB files and PDFs you have transferred onto NOOK using a USB connection from your personal computer (these files appear in the My Files section of the Library).

To access your library, tap the *Library* button on the NOOK Navigation Menu.

## Pull-down Menus

To help you quickly find what you're looking for, the Library on your NOOK features a couple of pull-down menus that let you select which contents to display and how to display them.

## The Category Menu

The category menu (sometimes called the filter menu) is a pull-down menu in the upper left corner of the Library that lets you select the Library contents you want to display.

Choices include:

- All Types – Shows everything in your Library

NOTE: The number after the word "All" in parentheses indicates how many items you have in your Library.

- Books – Will only show eBooks
- Comics – Will only show comic books, graphic novels, and manga (appears only after you have purchased newspapers)
- Magazines – Shows only Magazine content (appears only after you have purchased magazines)
- Newspapers – Shows only Newspapers content (appears only after you have purchased newspapers)
- My Files – Shows any files, such as EPUB or PDF files, that you have transferred from your personal computer to your NOOK
- Everything Else – shows any content in your account that is not supported on this device

## The Sort Menu

The Sort menu is a pull-down menu that lets you sort the content shown on the screen according to rules such as Most Recent, Title (an alphabetical listing of titles), or Author (an alphabetical listing of authors' last names).

## The Sync Button

In the upper right corner of the Library is a button with two curved arrows forming a circle. This is the Sync button. Synchronizing your NOOK downloads any books and periodicals that you have purchased from the NOOK Shop while using another device, such as another NOOK, a smartphone, or a tablet, that is registered to the same account. Synchronizing also downloads any purchases of compatible NOOK content you may have made on [BN.com](http://BN.com).

## Searching Your Library

You can search your library to find any of the following for books, magazines, and newspapers:

### Author, Title, Subject

To search your Library for a particular author, title, or subject, do this:

1. Tap the magnifying glass icon in the upper right corner of the Library screen. A keyboard appears.
2. Type the word or phrase you want to search for.
3. Tap the *Search* button.

Your NOOK displays a list of any items it finds matching the word or phrase you typed. It lists matching items from your Library first. Below that, it lists any matching items found in the NOOK Shop.

To open an item in the list, tap its name.

## Searching for Words with Accents and Other Diacritical Marks

To type a word that contains accents or diacritical marks (such as a French cedilla ç), do this:

1. Press and hold on the letter you want to select a diacritical mark for. A pop-up window appears, offering additional keyboard buttons for diacritical marks.
2. Tap the letter-mark combination you want. The pop-up window disappears, and the letter you selected appears in the text field where you were typing.

## Viewing and Sorting the Contents of Your Library



Your Library allows you to view and sort your books and periodicals in different ways.

- You can arrange items in a grid, in horizontal shelves running across the screen, or in various types of lists.
- You can also sort items by title and by date of publication.

Two pull-down menus at the top of the Library screen give control over the presentation of your Library.

## Sorting and Viewing Content

You can sort books by:

- Most Recent
- Title
- Author

You can also view your content in grid view or list view

## Sorting and Viewing Your Newsstand (Magazines and Newspapers)

You can sort magazines and newspapers in your Newsstand by:

- Most Recent
- Title

You can view magazines in these arrangements:

- a grid
- a list, which includes titles, publisher names, and publication dates

## Opening Books, Magazines, and Newspapers

You can tap any cover to open it.

If you tap a book with a Download banner, your NOOK begins downloading the book. A progress bar on the book's cover indicates how much of the book has been downloaded. Once the book has fully downloaded, you can open it.

NOTE: Content purchased on your NOOK device can also be accessed on any NOOK compatible software. When you buy a book or periodical, it becomes available to your

NOOK, as well as to any NOOK apps installed on your smartphone, tablet, or personal computer.

## Badges on Content

Your NOOK displays the following badges on books and periodicals:

- **New** – This is a new item that has been downloaded to your NOOK and is now ready for reading.
- **Sample** – This is a free sample of a book, magazine, or newspaper. If a book or periodical appears with a cloud icon, you can tap the item to download it from your Barnes & Noble Lifetime Library®.
- **Pre-order** – This item is available for pre-order. You can order it now, even though it hasn't been published yet. You will be able to read it the moment it is released.
- **LendMe** – You can lend this book to a friend.
- **Lent** – You have lent this book to NOOK friend. The number on the cover indicates the number of days left on the loan.
- **Borrowed** – You have borrowed this book from a NOOK friend. The number on the cover indicates the number of days left on the loan.
- **Returned** – This book has been returned to the lender.

When a book, magazine, or newspaper is being downloaded, dots appear within the cloud icon and then a circle appears on the item's cover, indicating that the download is in progress.

## Organizing Your Library on Shelves

In addition to views of all your books, magazines, and newspapers, your Library also includes a feature called Shelves where you create named collections of books, periodicals, and files. A shelf is a group of items that you have collected under a common name, such as Mysteries or Cookbooks. You can give a shelf any name you like.

A book, periodical, or file can appear in as many shelves as you like. For example, if your favorite book is a mystery novel, you could include it on your Favorites shelf as well as on a new shelf you create called Mysteries.

## Creating a Shelf

1. From your NOOK Library, tap the word "Shelves."

2. Tap the + button in the upper right of the screen.
3. Tap to select the content you wish to add to this new shelf.
4. Tap *Add* in the bottom right corner of the screen.
5. A dialog appears asking you to name the new shelf. Type the name for your shelf.
6. Tap *Save*.
7. Your NOOK creates the shelf and returns you to the Library.

## Adding or Removing Items

To add items to a shelf or to remove items from a shelf:

1. From the Shelves section of your library, tap on the shelf you wish to update.
2. In the top right select ... for more options. Tap *Manage Content* in Shelf
3. Tap *Manage Content* in Shelf
4. Tap content to select or unselect, as you like. Any item with a checked checkbox is included in the shelf.
5. When you have finished adding or removing items, tap *Update* in the bottom right of the screen.

## Renaming a Shelf

1. From the Shelves section of your library, press and hold on the shelf you wish to update.
2. Tap *Rename Shelf*. A dialog box with a text field appears.
3. When a keyboard appears, type the new name for your shelf.
4. Tap *Rename*.

## Removing a Shelf

NOTE: Removing a shelf does not delete any of the books or periodicals on the shelf. It simply eliminates the shelf itself.

1. From the Shelves section of your library, press and hold on the shelf you wish to update.

2. Tap the Delete Shelf option. A dialog box appears, asking if you really want to remove the shelf.
3. To remove the shelf, tap *Remove*.

## Archiving Books and Periodicals

To save storage space on your NOOK, you can archive eBooks and periodicals you're not currently reading. Archiving keeps a copy of a book in your account on the NOOK Cloud™ at [NOOK.com](http://NOOK.com), while removing all but the most basic information about the book (such as its cover, title, author, and description) from your NOOK. You can unarchive a book at any time, so your reading material is not lost.

Archiving:

1. In the Library, press and hold the cover or title of the book or periodical. A pop-up menu appears.
2. Additional options appear, tap the *Archive* button. Your NOOK will archive the book or periodical and list it on a shelf in your Library called "Archived."

NOTE: You must be in the Library to archive an item. You cannot archive items from the Home Screen.

## Unarchiving Books and Periodicals

Unarchiving a book or periodical makes its contents available again on your NOOK.

Unarchiving:

1. In the Library, tap the More icon **...**, then tap the View Archive choice. Your NOOK displays the items you have archived.
2. Press and hold the cover or title of the book or periodical you want to unarchive. Additional options appear, tap *Unarchive*.
3. A dialog appears, tap the Unarchive menu choice. Your NOOK unarchives the item, restores its contents, and removes it from the Archived shelf.

## Transferring Files from Your Computer to Your NOOK

You can transfer EPUB files, and PDFs from your personal computer to your NOOK.

NOTE: Transferring files from your personal computer to your NOOK is called "sideloading."

1. Using the custom USB-C cable provided with your NOOK, connect your NOOK to your personal computer.

NOTE: Use only the USB-C cable provided with your NOOK. Using any other cable might damage your NOOK.

2. On your NOOK, a dialog will open for the USB mode to be turned on. Tap *Turn On* to enable the USB mode.
3. When you connect your NOOK to your personal computer, your NOOK will appear as a new disk drive called “NOOK” on your personal computer.
4. Drag the files you want to transfer onto the “NOOK” drive.

NOTE: If you connect your NOOK to a Windows PC, the PC might display a dialog box asking if you want to install a driver for a “NOOK.” Click *Cancel* to close this dialog box. You do not need to install a special driver to transfer files to your NOOK.

5. To organize the files, open the “NOOK” drive. You will see several folders on your NOOK. Move your personal files in the NOOK folder.
6. When you have finished arranging files, eject the “NOOK” drive from your personal computer to unmount the NOOK file system.
7. Disconnect the USB cable.

## Recommendations for Files

After you transfer documents to your NOOK, keep back-up copies on your personal computer. Barnes & Noble cannot be responsible for any loss of data transferred to your NOOK.

## Transferring Public Library eBooks

Your NOOK GlowLight 4e can open eBooks borrowed from U.S. public libraries and are protected with Adobe DRM. Download and install Adobe Digital Editions on your computer before connecting your NOOK.

## Transferring eBooks from Adobe Digital Editions

1. Connect your NOOK to your computer with the USB-C cable
2. Open Adobe Digital Editions
3. Drag and Drop eBook files onto the NOOK icon (Your NOOK GlowLight 4e will be recognized by ADE)

4. Select the NOOK icon under Devices and click on “Authorize” to authorize device with ADE account. NOOK can also be authorized by manually entering the Adobe ID under Settings->My Account- >Adobe DRM Settings.
5. Open Library on your NOOK and find Newly Added eBook files. (Files can be located by filtering by “My Files.”)

## Opening Library eBooks on your NOOK

You must sign in with your Adobe ID credentials on your NOOK to open library eBooks.

1. Tap the upper right corner of the Status bar to open Quick Settings
2. Go to All Settings and open *My Account*
3. Tap *Adobe DRM Setting* and *Add Adobe ID*
4. Enter your Adobe ID and password

## Backing Up Your Files

After you transfer documents to your NOOK, keep back-up copies on your personal computer. Barnes & Noble cannot be responsible for any loss of data transferred to your NOOK.

# Shopping on Your NOOK

## Introduction

NOTE: To access the eBookstore on your NOOK, you must be connected to a Wi-Fi network. If you are in an area with Wi-Fi access but you are not connected to a network, your NOOK will guide you through the process of connecting.

To begin shopping, tap the *Shop* button in the NOOK Navigation Menu at the bottom of the Home screen. Your NOOK displays the NOOK Shop. A sample screen is shown here:

The main screen of the eBookstore offers several features to make shopping fast and easy.

A Wishlist icon (a heart) appears near the upper right corner of the screen. The Wishlist displays any Bookstore items you have saved to your Wishlist on your NOOK. Note that the Wishlist on your NOOK is independent of the Wishlist for your account on [BN.com](http://BN.com) or [NOOK.com](http://NOOK.com).

A Search icon (a magnifying glass) appears in the upper right corner of the screen. Tap this field to open a Search tool you can use to search for authors, titles, topics, and other information in the Shop.

Two tabs appear in a row across the top of the Shop. Each tab leads to a different area of the NOOK Shop:

- FOR YOU – opens a window of curated lists for browsing books
- CATEGORIES – opens a window of curated content arranged by categories

A display area in the center of the screen presents offers and recommendations from our booksellers. You can swipe left and right to scroll through these offers and recommendations.

To learn more about any book or periodical, tap its cover.

## Purchasing Books, Newspapers, and Magazines

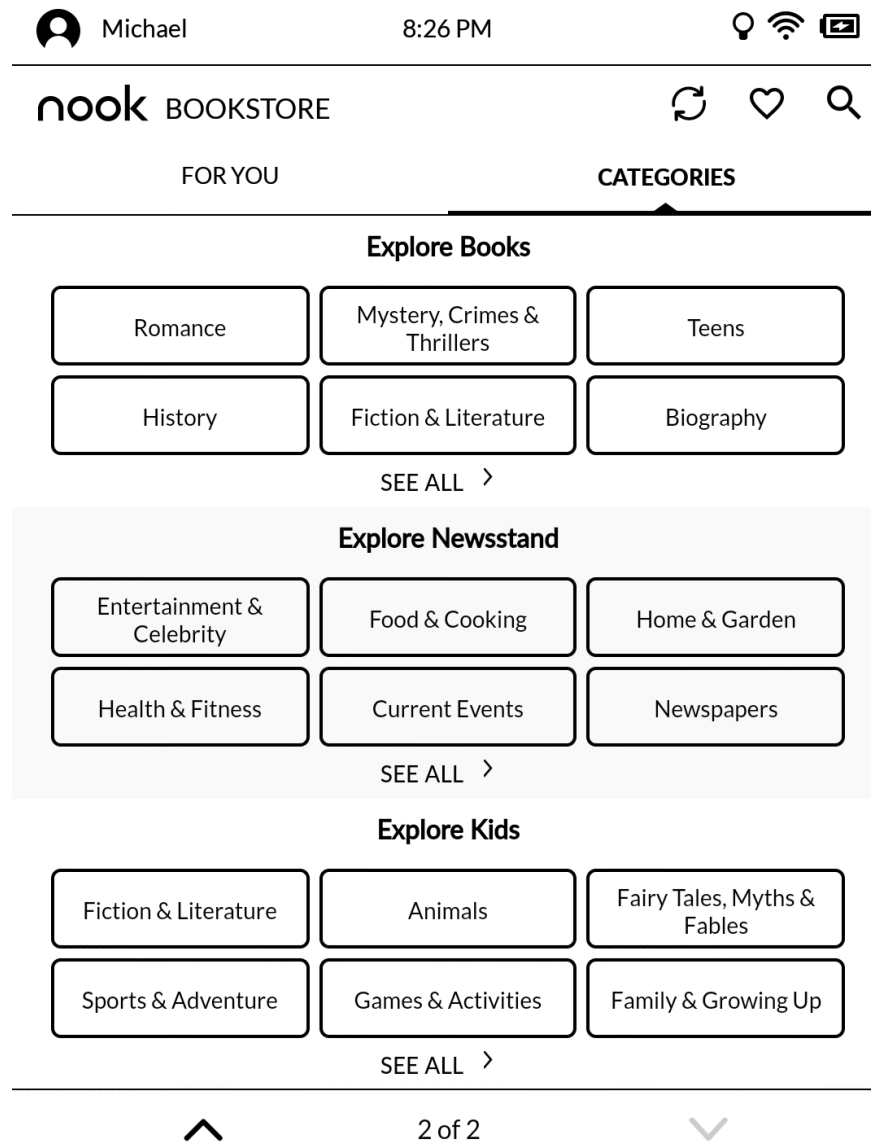
To purchase an item, tap the button displaying the item's price.

When you tap a price to buy an item, your NOOK replaces the price button with a button labeled *Confirm*. Tap this button to confirm that you want to buy the item.

When you buy an item in the Shop, Barnes & Noble charges the credit card associated with your Barnes & Noble account.

When shopping, you can always return to the previous page by tapping the left arrow in the upper left corner of the screen. You can also return to the Bookstore storefront by pressing the NOOK Home button on the front of your device and then tapping *Shop* in the NOOK Navigation Menu.

## Browsing Lists and Categories



The Bookstore displays a menu showing lists, such as B&N Top 100, and categories such as books, newsstand, and kids.

Tapping the Categories link on the Bookstore home screen displays a list of book categories you can explore.



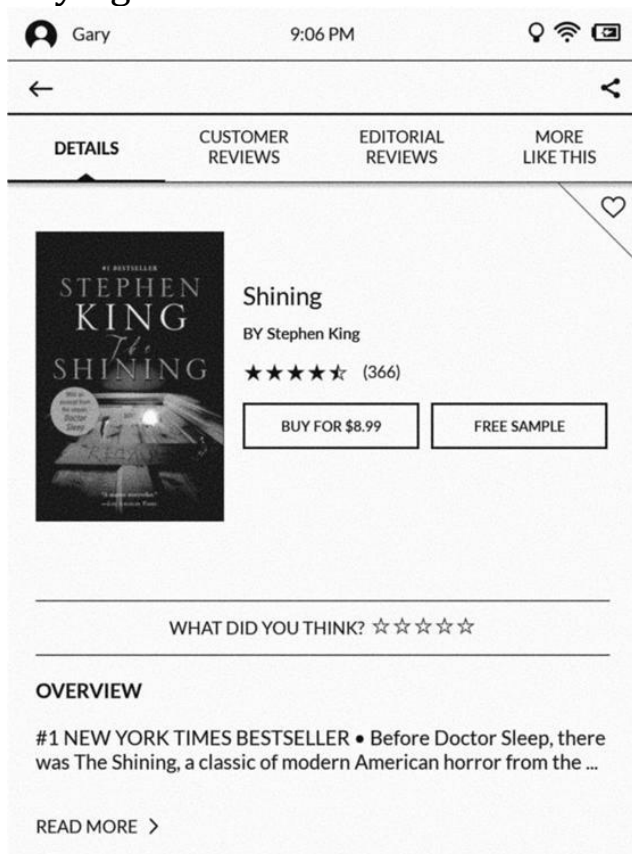
## Searching for Titles, Authors, or Topics

To search for a book or periodical, tap the search field in the upper right corner of the screen. When a keyboard appears, type the title, author's name, or topic you're looking for, then tap the *Search* button.

When the Bookstore search engine displays its results, tap the item you're interested in to see more details about it.

If the search engine finds more entries than will fit on the screen, scroll through the search engine results by dragging your finger up or down.

## Buying a Book



Once you're in the Shop, you can buy any book you see that has a button displaying the book's price. (If you do not see a button with a price next to a particular book, it's because you have already purchased the book. A label reading *Purchased* or *Read* appears in place of the price button.)

To buy a book:

1. To buy a book, tap the button displaying a price next to the book's cover or title. The eBookstore replaces the price button with a button labeled *Confirm*.
2. Tap the *Confirm* button. What happens next depends on how you've customized your Shop.
3. If you're using the default setup, your NOOK begins downloading the book once you tap *Confirm*.
4. If you've set up your Bookstore to require that your NOOK (or [BN.com](http://BN.com)) account password be entered every time anyone makes a purchase on your NOOK, a dialog box opens. Tap in the Password field and enter the password for your account. Tap *OK*.

NOTE: You can configure your NOOK to prompt you for a password before you make a purchase. To set up your NOOK to require a password, visit Settings and open the Bookstore settings page.

5. To cancel the transaction without buying, tap the *Cancel* button. Tap the back arrow in the upper left corner to close.

## Buying a Single Issue of a Magazine or Newspaper

1. Open the details page for the magazine or newspaper you want to buy.
2. Tap the *Buy Issue* button. A dialog box opens, asking you to confirm your purchase.
3. Tap the *Confirm* button to confirm your purchase. Once you have confirmed your purchase, your NOOK downloads the issue. The *Confirm* button changes to a button labeled *Read*.
4. Tap the *Read* button to begin reading the issue.

## Buying a Subscription to a Magazine or Newspaper

Your NOOK offers free 14-day trials of magazines and newspapers. You are eligible for one free trial for each newspaper and magazine.

To start your free 14-day trial:

1. Open the details page for the magazine or newspaper you want.
2. Tap the *Try for Free* button. A dialog box opens. For many periodicals, you will be offered a choice of an annual subscription, which is paid all at once, or a monthly subscription, which is paid monthly.

3. Select the subscription option you want.

4. Tap the *Start My Free Trial* button.

NOTE: All first-time subscribers receive a free 14-day trial. If you cancel your subscription before the end of the 14 days, you will not be charged. If you do not cancel the subscription, deliveries will continue and your default credit card will be charged automatically at the rate of the subscription schedule you selected (annual or monthly). Your subscription will also automatically renew on the schedule you selected. You are only eligible for one free trial for each newspaper and magazine.

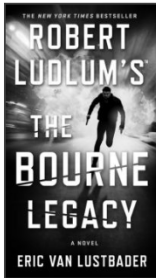
## What Happens When You Buy an Item in the Shop?

When you buy a book, magazine, or newspaper on your NOOK, it begins downloading right away. Here's what happens:

- The item appears in your Library.
- A badge saying *New* appears on the item's cover. This badge will disappear once you open the item.
- If an item is still in the process of downloading, a progress bar appears on its cover, indicating the amount of content that remains to be downloaded.

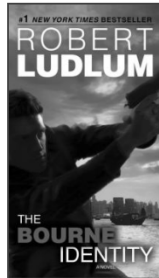
## Wishlist

MICHAEL'S WISHLIST by RECENTLY ADDED (2)



Robert Ludlum's  
The Bourne Leg...  
ERIC VAN LUSTB...

📖 \$11.99



The Bourne  
Identity (Bourn...  
ROBERT LUDLUM

📖 \$9.99



Your Wishlist is like a shopping cart on your NOOK. You can add books, magazines, and newspapers to your Wishlist so you can buy them later.

NOTE: The Wishlist on your NOOK is separate from the Wishlist on the [BN.com](http://BN.com) website. Your Wishlist on [BN.com](http://BN.com) can include paper books and other items, as well as eBooks, magazines, and newspapers for your NOOK.

### Adding to Your Wishlist

1. Tap the book or periodical's cover to display the details page for the item.
2. On the details page, tap the heart icon at the top of the screen. Your NOOK adds the item to your Wishlist.

## Viewing Your Wishlist

1. Visit the Bookstore screen.
2. Tap the heart icon near the top of the screen.
3. The Bookstore displays your current Wishlist.

## Buying from Your Wishlist

1. Tap the item's cover or title to display the details page for the item.
2. Tap the price button next to the item's name.
3. Tap the *Confirm* button to complete your purchase.

## Using Your NOOK in a Barnes & Noble Store

When you turn on your NOOK in a Barnes & Noble store, your NOOK automatically detects the Wi-Fi network running in the store. Your NOOK displays a special window, asking if you would like to connect to the In-Store network.

To connect to the store's network, tap the *Connect* button.

To use your NOOK without connecting to the store's network, tap the *Dismiss* button.

# Searching Your NOOK

Your NOOK includes a Search tool to help you quickly find what you're looking for. To provide you with the most relevant results possible, your NOOK customizes its searching according to what you were doing when you started the search.

## Searching from the NOOK Navigation Menu

When you search using the Search tool in the NOOK Navigation Menu, your NOOK searches both the Library and the Shop.

To access the search tool, tap the NOOK button and then tap the Search button in the NOOK Navigation Menu.

When the Search tool displays a list of results, tap any result to see more information about it.

## Searching in Your Library

If you search while you're in your Library, the Search tool initially limits its search to your Library. The Search tool searches:

- Author
- Title
- Subject

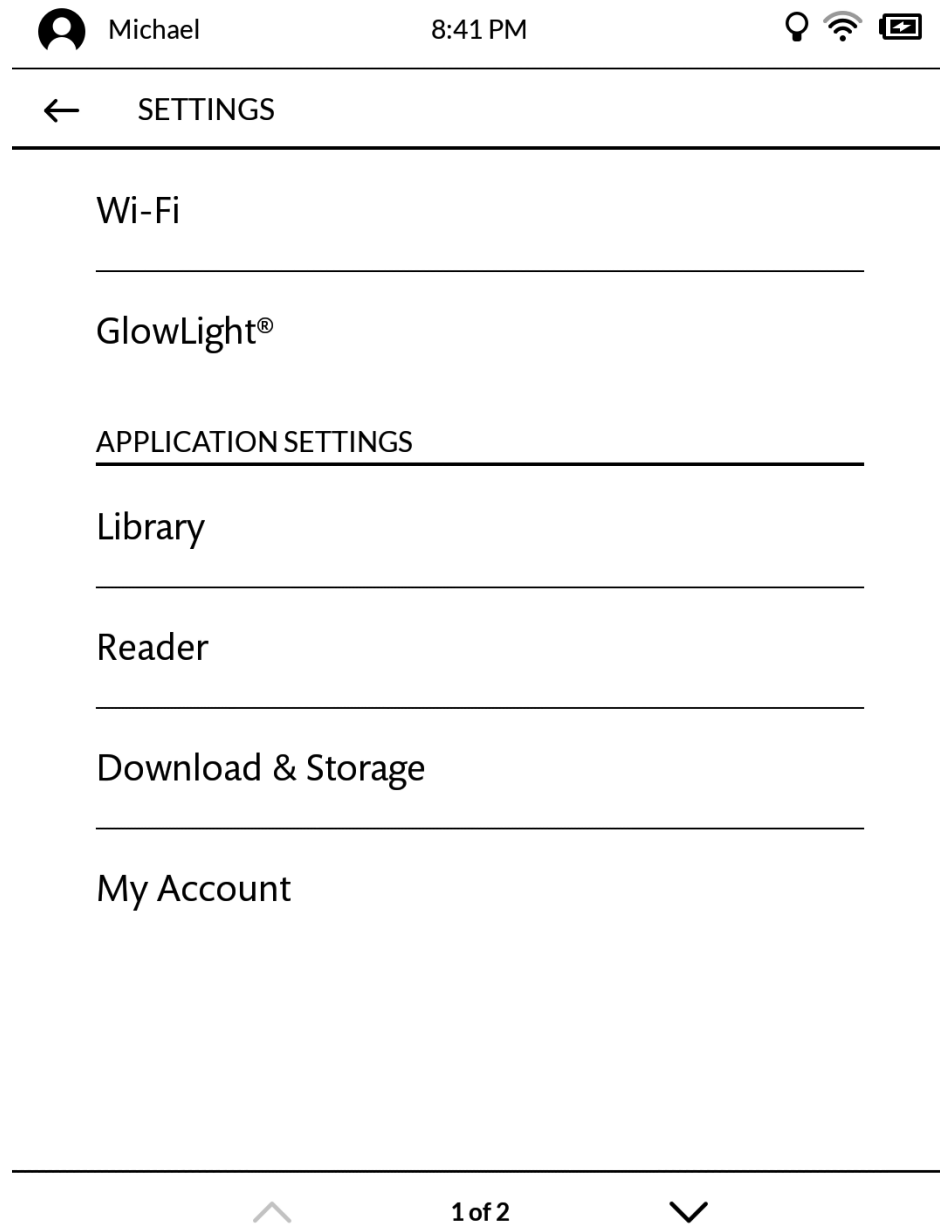
## Searching for Words with Accents and Other Diacritical Marks

To type a word that contains accents or diacritical marks (such as a French cedilla ç):

1. Press and hold on the letter you want to select a diacritical mark for. A pop-up window appears, offering additional keyboard buttons for diacritical marks.
2. Tap the letter-mark combination you want. The pop-up window disappears, and the letter you selected appears in the text field where you were typing.

# NOOK Settings

Your NOOK gives you full control over many areas of its operations, from Wi-Fi connections to font sizes.



Your NOOK's built-in Settings screen makes it easy to adjust the configuration of your NOOK. To access the Settings screen, tap your Profile and in the drop-down menu, tap *Settings*.



The Settings screen leads to pages for configuring different aspects of your NOOK. When you're on a page for a specific feature, you can always return to the main Settings screen by tapping the Back arrow on the upper left of a page.

## Wireless Settings

The Wireless settings screen provides:

- a switch for turning on and off Wi-Fi networking
- a list of all the Wi-Fi networks your NOOK has detected

### Turning Wi-Fi Networking On or Off

On the Wireless settings page, tap the Wi-Fi button to change its status from On to Off or from Off to On.

NOTE: If Wi-Fi networking is turned off, you will not be able to access the Shop, download new books, magazines, or newspapers, or perform any other action that requires a live network connection.

### Connecting to a Wi-Fi Network

When Wi-Fi networking is turned on, the Wireless settings page displays a list of the Wi-Fi networks it detects. The list includes the name of the network and a wireless connection icon (a stack of curved lines). The darker the lines in the wireless connection icon, the stronger the network signal is for that network.

A lock symbol indicates that a network is secured with a password. To connect to a secured network, you will need to enter the network's password. If you do not know the network's password, ask the network administrator.

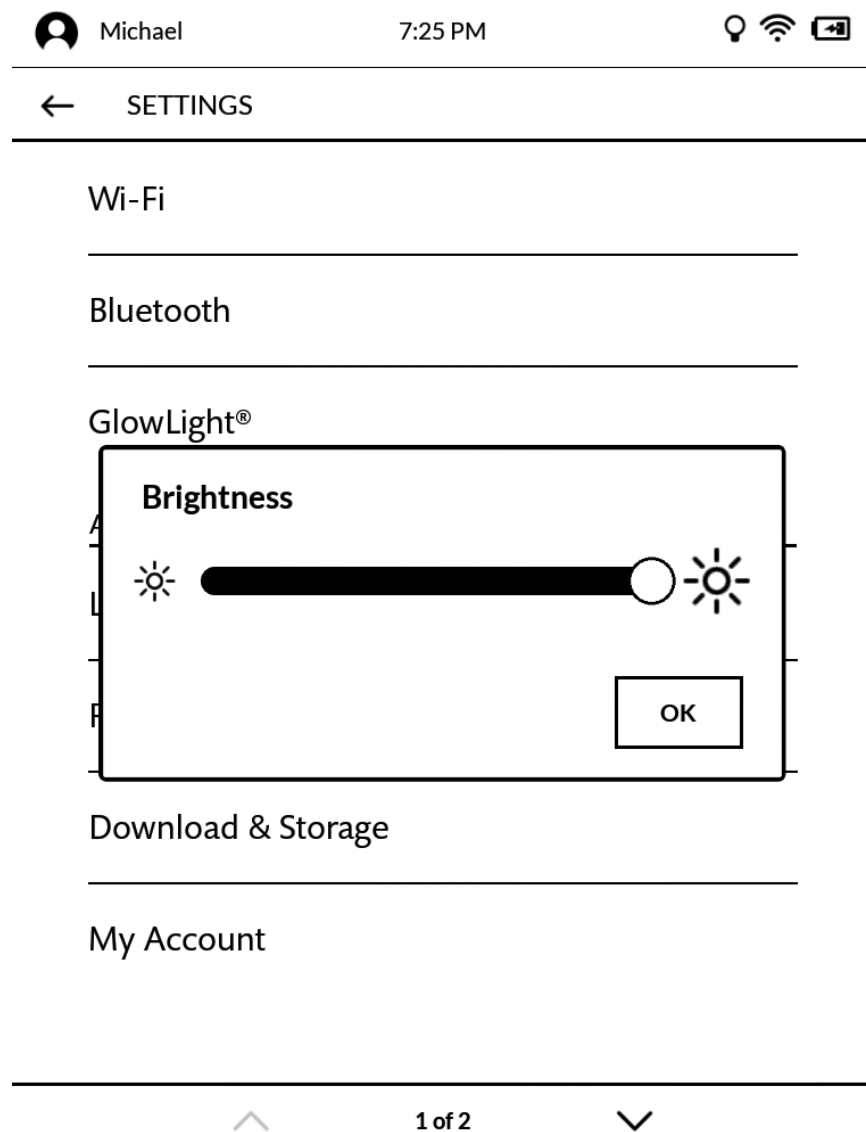
To connect to a network:

1. Tap the network's name. If the network is secured, a dialog box appears, asking for a Wireless password. Tap in the password box, then use the keyboard that appears at the bottom of the screen to enter the network's password.
2. Tap *Connect*.

For a list of network security protocols supported by your NOOK, see "Secured Wi-Fi Networks."

## Configuring GlowLight

You can use the GlowLight dialog box to turn GlowLight on and off and to adjust its brightness. (You can also make these adjustments using the Quick Settings window, which is described earlier in this guide.)



To configure GlowLight:

1. On the Settings screen, tap *GlowLight*. A dialog box for adjusting the brightness of GlowLight opens.
2. To adjust the brightness of GlowLight, slide your finger along the slider to make GlowLight brighter or dimmer. To turn GlowLight off, move the slider knob all the way to the left.

3. When you have finished adjusting the brightness of GlowLight, tap *OK*.

## Library Settings

On the Settings screen, tap *Library*. Your Library Settings contains the following *Library filter* options:

- Downloaded Items Only
- Annotated Items Only
- Unread Items Only
- Show Samples
- Show Items in Shelves

Your Library Settings also contains the following *Series Stacks* options:

- In All Titles
- In Shelves

Your Library Settings also contains the following *Author Stacks* options:

- Sorting by Author

## Reader Settings

### Page Key

The Page Key setting allows you invert the page buttons on your device.

## Download & Storage

### Automatic Downloads

- New Books
- New Magazine Issues
- New Newspaper Issues

### Storage

- Manage Storage

- Clear Cache
- Automatically Move to Cloud
- Automatically Archive Magazine And Newspapers

## Account Settings

To display the account settings for your NOOK, tap the My Account menu choice on the main Settings screen.

The My Account screen lists:

- Account email – the email address associated with your [BN.com](http://BN.com) account
- Adobe DRM Settings

## Screen Settings

## Screen Timeout

After 5 minutes of inactivity

- Change the amount of time your NOOK should wait when no activity is taking place before turning off the screen.

## Adjusting the Screen Timeout

When your NOOK has been sitting for some amount of time and no activity has taken place (e.g., you haven't tapped the screen or pressed any buttons), your NOOK turns off its screen

to conserve power. When that happens, you can turn on your NOOK again simply by pressing the NOOK button.

By default, your NOOK waits 5 minutes before turning off the screen.

To adjust the screen timeout:

1. On the Setting screen, tap *Screen*.
2. On the Screen Settings page, tap *Screen Timeout*.

A dialog box appears with four menu choices:

- 2 minutes
- 5 minutes
- 15 minutes
- 1 hour

3. Tap the menu choice listing the amount of time you want your NOOK to wait. The dialog box closes. Your change takes effect right away.

## Time Settings

Use 24-hour format  
1:00 PM



Select time zone

GMT-05:00, Eastern Standard Time

On the Time settings page, you can control whether your NOOK uses a 12-hour clock or a 24-hour clock. You can also select a Time Zone for your NOOK.

To return to the main Settings page, tap the back arrow in the upper left corner of the screen.

## Switching to a 24-hour Format

To switch to a 24-hour format in which hours after 12 noon are added to the number 12, so that 1:15 p.m. becomes 13:15, tap the *Use 24-hour format* field so that the box is checked. Leave the box unchecked to use the default 12-hour format, in which hours run 1 to 12 and are identified as either a.m. or p.m.

## Selecting a Time Zone



1. Tap the *Select time zone* field on the Time Settings screen. Your NOOK displays a scrollable list of time zones.
2. When you see the time zone you want to select, tap it. Your NOOK switches its clock to the time zone you select and displays the Time settings screen.
3. To return to the main Settings screen, tap the back arrow in the upper left corner of the screen.

## Viewing Legal Notices

To view legal terms applicable to using your NOOK, such as the Terms of Service for your device and NOOK Shop, and the Privacy Policy, tap the *Legal* menu choice on the Device Info page.

## About

The About section in your settings provides a *Check For System Update* button as well as helpful information such as the Model, Serial Number, App Version, and Synced Date.



# Erase & Deregister Device

 Michael

3:06 PM



← SETTINGS

## SYSTEM SETTINGS

Screen

Time

## SUPPORT

Legal

About

Erase & Deregister Device



2 of 2



The Erase & Deregister feature erases your NOOK (or [BN.com](https://www.bn.com)) account information from your NOOK and resets the NOOK to its default factory settings. Deregistration unlinks your NOOK from your NOOK (or [BN.com](https://www.bn.com)) account.

Erasing and deregistering your NOOK does not delete any of the books, magazines, and newspapers from your NOOK (or [BN.com](https://www.bn.com)) account. Your reading material, while no longer available on your NOOK, is still available for downloading and for reading with NOOK applications. Visit [nook.com](https://www.nook.com) for more information.

In addition, you can re-register your NOOK by following the same steps you used when you first set up your NOOK. Once you have registered, your complete Library is once again available on your NOOK.

Erasing and deregistering *does* delete any files you have transferred to your NOOK from your personal computer. Be sure to back up these files before erasing and deregistering if you want to have access to them after deregistering your NOOK.

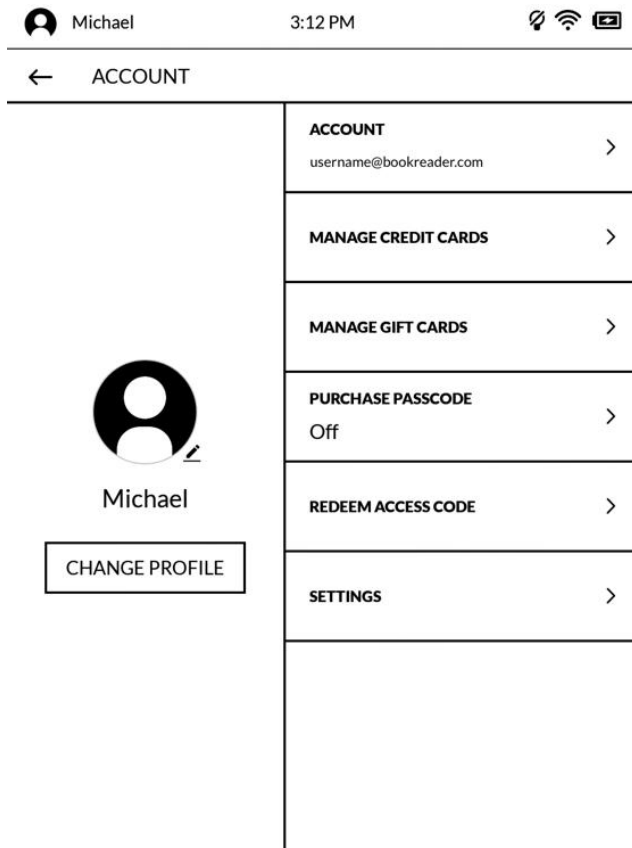
NOTE: Be very cautious using this feature unless specifically instructed by Barnes & Noble's Customer Support.

NOTE: You must be connected to a Wi-Fi network to deregister your NOOK. To erase and deregister your NOOK:

1. Tap the *Erase & Deregister Device* menu choice on the Device Info screen. Your NOOK displays a page for erasing and deregistering your device.
2. Tap the button labeled *Erase & Deregister Device*. A dialog box appears, asking you to confirm that you want to reset your NOOK.
3. Tap the button labeled *Reset NOOK*. Your NOOK displays a message saying it is deregistering itself. Once your NOOK has deregistered itself, it displays a message saying that it is clearing data. Once data has been cleared off the device, your NOOK reboots itself.

To re-register with your existing account, or to register with a new account, follow the instructions for getting started.

# Account Screen



## Configuring Profiles

A NOOK Profile tailors content and shopping experiences on your NOOK for an individual user. Your NOOK supports up to six NOOK profiles, enabling different people to use your NOOK in different ways.

All the purchases made on your NOOK through any profile are processed through the NOOK or [BN.com](https://www.bn.com) account to which your NOOK is registered.

## Types of Profiles

Your NOOK supports three types of NOOK Profiles:

1. **Primary Profile** – This is the profile created by default when you register your NOOK. This profile can view all the content on the device and it can also create and edit profiles for other users and manage those profiles' access to content. All purchases made on the NOOK are processed using the payment method associated with this profile.

2. Adult Profile – An adult profile can purchase any type of content. An adult profile can also control which content is visible to itself and which content is visible to any child profile. It can also set parental controls for child profiles. It cannot control which content is visible to the primary profile.
3. Child Profile – By default, a child profile can only view and purchase content authorized by the primary profile or through parental controls configured by an adult profile. A child profile does not have the ability to create or edit other profiles. It cannot override parental controls.

## Setting Up an Adult Profile

Your NOOK will recognize any new profiles you create, along with any profiles you created in your Barnes & Noble or NOOK account on other NOOK Devices.

1. From the Account screen, tap *Add New Profile*. Located below the CHANGE PROFILE button.
2. Type a first name for the account.
3. If you wish for this to be a Child Profile. Tap the checkbox labeled Child Profile.
4. If you want to automatically add all the NOOK content in the primary profile's account to this profile, tap the checkbox labeled *Add all NOOK shop content in this account to this new profile's library*.
5. Tap *ADD* in the upper right corner of the screen. Your NOOK will then create the profile.

NOTE: If you chose not to automatically add all the NOOK content in the primary profile's account to this profile's library, you will need to add content to the library, item by item. See the instructions below on managing content.

## Setting up a Child Profile

On the main Settings screen, tap the Profile menu choice. Your NOOK displays the Profile settings screen.

1. Type a first name for the account.
2. Tap the checkbox for a Child Profile. Your NOOK opens a form for specifying the age of the child.
3. Tap the Age field. A dialog box opens, allowing you to specify the month and year in which your child was born. This information helps your NOOK find age-appropriate content for your child.

4. Scroll the month and year fields to select the month and year your child was born. Tap *Done*. A message appears, pointing out the link to the Barnes & Noble Privacy Policy. Tap the Privacy Policy link if you would like to review it.

5. Tap the checkbox indicating that you accept the Device Terms, Store Terms, and Privacy Policy.

NOTE: If you do not accept these terms and the Privacy Policy, you will not be able to finish creating a child profile.

6. Tap *NEXT* in the upper right corner of the screen. Your NOOK displays this message about the legal requirements of creating a child profile. Barnes & Noble will charge the primary profile's [BN.com](https://www.bn.com) account one penny as part of this process and in return add a children's book to the library.

7. To continue creating a child profile, tap *Continue* at the bottom of the screen. Your NOOK displays a screen for specifying the parental controls for this profile.

8. Adjust the controls as you like.

9. Tap *Done*. Your NOOK creates the child profile with the permissions you specified. If you have not specified a four-digit passcode or PIN to protect the privacy of your NOOK, you will be asked to do so after you create your first child profile. Assigning a passcode prevents a child from accessing content in any adult profile, including the primary profile.

## Overview of Parental Controls

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 PARENTAL CONTROLS

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## ALLOW TEAGAN TO:

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Browse the NOOK Shop

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Require Password for Purchases

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View Sideloaded Files in NOOK Library

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Access Reads for kids

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DONE

Simple-to-use parental controls help create a “kid-safe” experience on your NOOK. Using parental controls, you can limit the types of content that child profiles can view and purchase. You set up parental controls when you create a child profile. You can adjust them later if you like by editing the child profile.

Using parental controls, you can control whether or not a specific child profile can:

- Browse the NOOK Shop
- Purchase from NOOK Shop only when using your NOOK account password
- Shop only for kids’ content in the NOOK Shop
- View Sideloaded Files in NOOK Library

NOTE: Sideloaded files are any EPUB files or PDFs you transfer to your NOOK from your personal computer, using the USB-C cable included with your NOOK.

- Access Reads for kids

## Switching Between Profiles

1. On the main Settings page, tap *Profile*. The Profile settings screen lists all the profiles available on your NOOK.
2. Tap the round button by the name of the profile you want to select.

NOTE: If a child profile is switching to an adult profile and that adult profile has been configured with a passcode, you will be prompted to enter the main profile passcode.

3. If you are prompted, enter the main profile passcode.

## Managing Content for a Profile Sharing Content

The same content can be shared by multiple profiles. Each profile will need to download the content independently to access it.

For example, if the primary profile owns a particular eBook and grants another profile access to it, the book will appear in the other profile's Library with a download icon, indicating that the book is available for download. To read the book, the other profile simply has to touch its cover to download it to the profile's storage area on your NOOK.

Annotations, such as notes and highlights, are specific to a profile. If one profile makes notes and highlights in a book, they will not be visible to other profiles reading the same book.

Similarly, if two profiles own the same book, their reading positions in the book are tracked independently. If one profile reads to page 17 and the other profile reads to page 25, each profile will be taken to his or her most recently read page when the book is reopened. The first profile will be returned to page 17; the second profile to page 25.

## Assigning Content to Other Profiles


The primary profile can assign content to adult profiles and child profiles. An adult profile can assign content to child profiles.

To manage access to a particular book, magazine, or other Library item:


1. Press and hold on the book or periodical's cover to open a pop-up menu.

2. Touch *Assign to Profiles*.
3. In the dialog box, touch the checkboxes to select which profiles should have access to the item.
4. Tap *Save* in the lower right corner of the screen.

If you are already viewing the Details page for the item:

1. Tap the More icon  to open a pull-down menu.
2. Tap the Assign to Profiles menu choice.
3. Tap the checkbox of any additional profile to which you wish to assign this book or periodical.
4. Tap *Save* at the bottom of the screen.

To manage access to many items or item categories:

1. Tap the Profile icon in the status bar.
  2. Tap *Change Profile*. The Profile settings screen lists all the profiles available on your NOOK.
  3. Tap the More icon  next to the profile whose content you want to manage.
  4. Tap *Manage Content*.
  5. Your NOOK opens a view of the Library in which each item has a checkbox on its cover. If a checkbox is checked, the profile has permission to access that item.
  6. Use checkboxes to grant or rescind permission to books and periodicals.
- NOTE: Change the ALL TYPES by MOST RECENT filters to find content quicker.
7. When you have finished adjusting permissions, tap *Save* in the upper right corner of the screen.

## Managing Parental Controls for a Child Profile

1. On the main Settings screen, tap *Profile*.
2. On the Profile screen, switch to the primary profile or an adult profile if you are not already in one.
3. Tap *EDIT* in the upper right corner of the screen. Your NOOK displays lock and trash icons next to the names of child profiles.



4. Tap the lock icon next to the name of the child profile whose controls you want to adjust. Your NOOK displays the parental controls screen.
5. Adjust the controls as you like.
6. Tap *Done*.

## Deleting a Profile

NOTE: You cannot delete the primary profile, which is associated with the [BN.com](#) account used for all purchases on your NOOK. Also, a child profile cannot delete an adult profile.

NOTE: Deleting a profile does not delete content on your NOOK. It deletes the association of content with a particular profile.

1. On the main Settings page, tap *Profile*. The Profile settings screen lists all the profiles available on your NOOK.
2. If the primary profile is not selected, select it. The primary profile appears at the top of the list of profiles.
3. Tap the *EDIT* button in the upper right corner of the screen. Tap the trash icon next to the name of the profile you want to delete. A dialog box opens, warning that you are about to delete a profile and that this operation cannot be undone.
4. To continue with deleting the profile, tap *Delete*.

## Managing Gift Cards and Credit Cards

To manage the credit cards and gift cards you use to make purchases in the eBookstore, tap your *Profile icon* in the top left of the screen, and select the option you wish to modify.

The following section describes the settings available from this screen.

### Managing the Credit Card for Your [BN.com](#) Account

To purchase books or periodicals, you must have a credit card associated with your [BN.com](#) account. You can assign a credit card to your [BN.com](#) account through the Manage Credit Card feature on the Shop settings screen.

To manage your credit card:

1. Navigate to the Account screen.

2. Tap *Manage Credit Cards*. If you have not set up a credit card for your account yet, you will see a button reading *New Card*. If you have already assigned a credit card to your account, you will see a button reading *Update*.
3. Tap the button that appears on the screen: *New Card* or *Update*. Your NOOK displays a credit card form.
4. Enter the information for the card you want to use for purchasing content on your NOOK and on [BN.com](http://BN.com).
5. Once you have entered all the information, including your credit card's billing address, tap the checkmark key in the lower right corner of the keyboard.
6. Your NOOK verifies your credit card information and configures your account to use the card you entered.

## Entering a Gift Card

If you have received a Barnes & Noble or NOOK gift card or gift certificate, you can apply the balance of that card or certificate to upcoming purchases from the eBookstore. The balance of the gift card or certificate will then be applied to your next purchase before your credit card is charged.

NOTE: To enter a gift card or gift certificate, your NOOK must be connected to a Wi-Fi network.

To enter a gift card or gift certificate:

1. Navigate to the Account screen.
2. Tap the menu choice labeled *Manage Gift Cards*.
3. Tap *Add Gift Card*. Your NOOK opens a form for entering gift card data.
4. Type the number of the gift card or certificate. If your gift card begins with the number 349, you do not need to enter a PIN for the gift card. You can skip the next step.
5. Tap the PIN entry field. Type the PIN of the card or certificate.
6. Tap *Submit*.

Your NOOK verifies the gift card or gift certificate and applies the balance to your account.

## Redeeming an Access Code

If you have purchased a eBook or other content in a Barnes & Noble store or received a gift card with an access code for NOOK content, you can redeem the code on your NOOK. Once you have redeemed the access code, your NOOK downloads the purchased content and adds it to your Library.

NOTE: To redeem an access code, your NOOK must be connected to a Wi-Fi network.

To redeem an access code:

1. Navigate to the Account screen.
2. Tap the menu choice labeled *Redeem Access Code*. The Redeem Access Code screen appears.
3. Tap the field labeled *Enter Access Code*. Use the online keyboard to type your 13-digit access code.
4. Tap the *Add Now* button. Your NOOK verifies the access code and downloads the content to your Library.
5. To redeem another access code, repeat steps 3, 4, and 5.

## Requiring Your Account Password for Purchases

By default, your NOOK asks you to confirm all purchases by tapping a *Confirm* button.

If you like, you can require that your NOOK (or [BN.com](http://BN.com)) account password be entered before your NOOK authorizes a purchase. If other people have access to your NOOK, you might want to require a password for purchases to ensure that you know about and approve all purchases being made.

To configure your NOOK to require a password for purchases:

1. Navigate to the Account screen.
2. Tap the checkbox labeled *Purchase Passcode*.

NOTE: If the checkbox on the line is already checked, rather than empty, this configuration option has already been turned on, and you do not need to tap it.

3. A dialog box appears, prompting you to enter your password.
4. Tap the password field in the dialog box to call up your NOOK's online keyboard. Type your password, and tap *OK*.

# Using Your NOOK at Wi-Fi Hotspots

In addition to connecting to your Wi-Fi network in your home or office, you can use your NOOK to connect to public Wi-Fi hot spots in stores, restaurants, hotels, cafes, airports, and many other locations.

This section summarizes how your NOOK works with various types of Wi-Fi hotspots.

## Wi-Fi Networks in Barnes & Noble Stores

Your NOOK will automatically detect a Wi-Fi network in a Barnes & Noble store and ask if you want to connect to it. In-store Wi-Fi connections for NOOK devices are free. For more information, see "Using Your NOOK in a Barnes & Noble Store."

## AT&T Wi-Fi Hotspots

Your NOOK will also automatically detect any AT&T Wi-Fi hotspot and ask if you want to connect to it. Access to AT&T Wi-Fi hotspots in the U.S. is free for NOOK GlowLight 4 devices.

## Unsecured Wi-Fi Networks

Your NOOK will detect unsecured Wi-Fi networks close by. An unsecured Wi-Fi network does not require users to enter a password in order to establish a connection. You can simply select the network and connect to it.

## Secured Wi-Fi Networks

Your NOOK will also detect secured Wi-Fi networks. A secured Wi-Fi network requires users to enter a password before they can connect to the network.

There are several different security protocols available for securing networks. Your NOOK recognizes and supports the most popular Wi-Fi security protocols, including:

WEP WPA/WPA2 PSK 802.1x EAP

To connect to a secured Wi-Fi network, select it from a list of networks and enter its password when prompted.

**NOTE:** If you do not know the password for the network, ask the network administrator for help.

**NOTE:** If your NOOK will display dialog boxes that let you type a network and enter a password.

## Proxied Wi-Fi Networks

Proxied Wi-Fi networks typically present a Web page with terms and conditions, a login screen, and possibly a payment screen, before allowing you to connect to the network. You'll encounter this type of network in many hotels, restaurants, and airports. Your NOOK detects these networks.

When selecting a proxied network as a connection, your NOOK usually opens a dialog box in which you can read and accept terms and conditions, perhaps enter credit card information and login credentials, and connect. However, this behavior may vary from network to network.

# Updating the Software on Your NOOK

From time to time, Barnes & Noble will release software updates for your NOOK. Your NOOK will automatically install these updates.

NOTE: Updating software does not delete any of your books, magazines, or newspapers, nor does it delete any of the files you have transferred onto your NOOK from your personal computer. The software update simply installs new NOOK software to give you the latest features available from Barnes & Noble. Your NOOK remains registered to your Barnes & Noble account, and all your reading material remains accessible.

## Installing a Software Update over a Wireless Network

When a new software update is available, your NOOK will download it and install it sometime over the course of a couple of weeks after Barnes & Noble releases the update, and while your registered NOOK device is idle and connected to a Wi-Fi hotspot. There is nothing else that you need to do to receive these automatic software updates.

Software installations take only a few minutes. Updating your software doesn't affect the contents of your Library or the titles listed in your Keep Reading list. Once the software installation is complete, you can continue reading or shopping or doing whatever else you were doing before the new software was installed.

You check for the availability of a new release by tapping the *Check for System Update* button on the Software settings screen, which is described below.

## Discovering the Version Number of Your NOOK Software

1. Tap *Settings* in the NOOK Navigation menu to open the main Settings screen.
2. Scroll to the bottom of the screen and tap *Software*. Your NOOK opens the Software settings screen, which lists the version number of the software release your NOOK is running.

## Checking for the Availability of a New Software Update

NOTE: You must be connected to a Wi-Fi network to check for a new software update and to install that update on your NOOK.

1. Open the Software settings screen, as described above.
2. Tap the *Check for System Update* button.

Your NOOK checks for the availability of a new software update. If one is available, it begins downloading the update. Your NOOK automatically installs the update after your device next goes to sleep.

# Tips and Troubleshooting

## My NOOK is sluggish or unresponsive.

Like any computer or electronic equipment, your NOOK periodically needs to be completely powered off (not just put in Sleep Mode) to allow it to reset.

To power off your NOOK, press and hold the power button for 10 seconds. At that point, the device should be turned off. Wait a few seconds, and then press and hold the power button for about 10 seconds to turn your NOOK back on.

## I want to change my [BN.com](http://BN.com) account password. What should I do?

Before you change your password on [BN.com](http://BN.com), first deregister your NOOK, so your NOOK isn't configured to use a password that you have made obsolete.

NOTE: You must be connected to a Wi-Fi network to de-register your NOOK.

NOTE: De-registering your device will delete any content you have side-loaded on your NOOK. You might want to make sure you have copies of this content on your personal computer. You do not need to back up the books, magazines, and newspapers you have purchased through the NOOK Shop. These items will be restored to your NOOK automatically when you re-register it, using your new password.

## Deregistering Your NOOK:

1. Tap *Settings* in the NOOK Navigation menu to open the main Settings screen.
2. Tap *Device Info*.
3. Tap the *Erase & Deregister Device* menu choice.
4. On the Erase & Deregister Device screen, tap the *Erase & Deregister Device* button. A dialog box appears, asking you to confirm that you want to reset your NOOK.
5. Tap the *Reset NOOK* button. Your NOOK deregisters itself, restoring factory default settings.

## Changing Your Password

Once you have deregistered your NOOK, log in to [BN.com](http://BN.com) and change your password.

Once you have changed your password on [BN.com](http://BN.com), register your NOOK, following the registration instructions you followed when you first set up your NOOK. See "Registering Your NOOK" at the beginning of this guide.



When you need to enter your [BN.com](http://BN.com) account login information, be sure to enter your new password.

*The screen is acting as though I'm tapping it, even though I am not.*

If your screen is dirty, it might detect touches when none are occurring. This problem can occur on any touchscreen device. Turn off your NOOK, and wipe the screen clean with a soft, dry cloth. Pay particular attention to clear out or gently blow out any dust or dirt from the small lip around the edges of the display. Then turn your NOOK back on.

*I transferred a ZIP archive from my personal computer. Why can't I access the files?*

Unzip files on your personal computer before transferring them to your NOOK. Your NOOK can read EPUB files and PDFs, but not .zip files.

# Appendix A: Page Numbering and File Formats

When you read a book or periodical on your NOOK, you're reading the same words that appear in the paper edition of the book or periodical. In most books, the page number that appears at the bottom of the screen is the page number you would see if you were reading the printed version of the same book.

Because printed pages can be larger than the screen of your NOOK, and because many printed books use type that is smaller than would be pleasant to read on an eReader, your NOOK may enlarge the type on a page and spread a physical page of text across two or more digital pages.

Because digital pages might be smaller than the physical pages of a book, you might turn the page a few times on your NOOK and still see the same physical page number in the upper righthand corner. For example, you might find three screens of text in your book all labeled page 47.

The relation between digital pages and physical pages can vary because your NOOK gives you a great deal of freedom in choosing the size of fonts, the amount of spacing between lines, and other factors that affect how text flows onto a page.

In most books, you'll always know which physical page you're on from the number shown when you tap the bottom of the screen to view your reading progress. So if you're discussing a book in a book club, everyone can refer to page 295 and be talking about the same page, even if you've configured your NOOK to use small type and single-spacing and everyone else in the group is using large type and double-spacing.

## Page Numbering and File Formats

There are several different formats for eBooks, and these different formats treat page numbers differently. Barnes & Noble eBooks are published in the EPUB format, but you can load other types of documents, such as PDFs, onto your NOOK.

Here's a quick summary of what you need to know about file formats and page numbering:

### eBooks and Periodicals in EPUB format

EPUB is the standard format for books in the Barnes & Noble online store. The EPUB format numbers all pages in a book sequentially, based on some prior account of page numbering, such as the page numbering used in the print edition. If the print edition of the book had 525 pages, so will the eBook. But the pages are re-flowed in the eBook edition to make them easier to view on a screen. As a result, a page from the print edition might be larger or smaller than a page in the eBook.

In many cases, a page from the print edition will span two or more pages on an eReader, as described above.

## Reflowable eBooks in PDF Format

In reflowable eBooks formatted in PDF, page numbering is for the entire book and reflects some prior account of page numbering, before formatting for the eBook text size. The behavior is the same as for eBooks in EPUB format, which is described above.

## Non-reflowable eBooks in PDF format

Page numbering is for the entire book and reflects the number of scanned pages. Page numbers also might be on the scanned pages, but there is no necessary relationship. Page 6 in the eBook might have the scanned page number iv, and page 30 in the eBook might have the scanned page number 5.

# Appendix B: International Use and Languages

This chapter summarizes information about using your NOOK outside of the United States and explains your NOOK's support of languages.

## Using Your NOOK Abroad

Your NOOK is designed for use in the United States and United States territories. You can use it to read anything already on your NOOK when traveling anywhere in the world.

If you live or travel outside of the United States, be aware of the following points regarding using your NOOK:

**Pre-ordering eBooks:** You can only pre-order eBooks if you have a billing address in the United States. You cannot pre-order eBooks if you have an international or U.S. territory billing address. You can only pre-order digital content when physically within the United States (including Alaska and Hawaii).

**Purchasing digital content from the NOOK Shop on your NOOK:** You can only purchase digital content if you have a billing address in the United States. You cannot purchase digital content if you have an international billing address. You can only purchase digital content when physically within the United States (including Alaska and Hawaii). When you travel outside of these areas, you can download digital content to your NOOK that you have already purchased (if you have a Wi-Fi connection), but you cannot buy digital content.

**Purchasing items on the [BN.com](http://BN.com) website:** You can only purchase digital content if you have a billing address in the United States. You cannot purchase digital content if you have an international billing address. You can only purchase digital content when physically within the United States (including Alaska and Hawaii)

**Registering and unregistering your NOOK:** You can register and unregister your NOOK from anywhere there is a Wi-Fi hotspot that you can access with your NOOK.

**Downloading previously purchased items:** You can download previously purchased items to your NOOK from anywhere there is a Wi-Fi hotspot that you can access with your NOOK.

**Lending and borrowing Books:** You can lend and borrow LendMe-eligible eBooks from anywhere you can access [MyNOOK.com](http://MyNOOK.com).

**Automatic delivery of periodical subscriptions:** Periodicals are automatically downloaded to your NOOK from anywhere there is a Wi-Fi hotspot that you can access with your NOOK.

**Archiving and un-archiving content:** You can archive and un-archive items from anywhere there is a Wi-Fi hotspot that you can access with your NOOK.

## Languages

Your NOOK has fonts that support languages based on a Latin character set for reading eBooks and other digital content, when fonts are not embedded as part of the eBook or digital content file. Examples of supported languages include:

Afrikaans, Basque, Catalan, Danish, Dutch, English, Finnish, French, German, Hungarian, Icelandic, Indonesian, Italian, Norwegian, Portuguese, Romanian, Spanish, Swedish, and Turkish.

Your NOOK can display eBooks in other languages if the fonts are embedded in the eBook files. Language support in other parts of the NOOK, for example in the Library, is variable.

## Appendix C: One-Year Limited Warranty

THE FOLLOWING WARRANTY TERMS WERE IN EFFECT AS OF THE DATE YOUR DEVICE WAS MANUFACTURED, AND ARE PROVIDED FOR YOUR REFERENCE ONLY. THE ACTUAL TERMS OF YOUR WARRANTY ARE THE TERMS THAT WERE IN EFFECT AS OF THE DATE OF YOUR PURCHASE, WHICH MAY BE DIFFERENT THAN THE TERMS SET FORTH HEREIN. TO FIND THE EXACT TERMS OF YOUR WARRANTY, PLEASE GO TO [NOOK.com/warranty](http://NOOK.com/warranty) AND REVIEW THE TERMS APPLICABLE AS OF THE DATE OF YOUR PURCHASE.

### ONE-YEAR LIMITED WARRANTY

This Limited Warranty provides for specific legal rights with respect to your NOOK® device. Please review it carefully. You may also have other rights, which vary from state to state.

#### *What warranties apply to my NOOK? What is Covered?*

This Limited Warranty covers your NOOK. For purposes of this Limited Warranty, “NOOK” means only the hardware comprising: (i) your NOOK device; and (ii) the peripherals included in the packaging with your NOOK device.

#### Express Warranty

Subject to the terms and conditions of this Limited Warranty, [barnesandnoble.com](http://barnesandnoble.com) llc (“B&N”) warrants to the original retail purchaser only (“you”) that your NOOK will be free from defects in materials and workmanship under normal consumer use for a period of one (1) year from the date of original retail purchase (the “Warranty Period”). This express warranty is not transferable to subsequent owners of the product. If your NOOK was originally purchased by someone else as a gift for you, as shown by a gift receipt, you will be considered the “original retail purchaser” of that NOOK.

#### Implied Warranty

You may also have implied warranties under the laws of some jurisdictions. To the extent permitted by applicable law, such implied warranties are limited to the duration of the Warranty Period. Some jurisdictions do not allow limitations on the duration of an implied warranty, so this limitation may not apply to you. You may not assign or otherwise transfer such implied warranties. However, some jurisdictions extend the protection of implied warranties to subsequent consumers, so this limitation may not apply to you.

#### *How do I make a warranty claim or otherwise arrange for the return of my NOOK?*

To make a warranty claim or arrange for the return of your NOOK pursuant to the NOOK TERMS OF SERVICE, you must contact B&N at one of the following numbers during the Warranty Period:

- Within the United States: 1-800-THE-BOOK (843-2665)
- Outside the United States: +1-201-438-1834

### *How do I return my NOOK to B&N?*

When you contact B&N at one of the numbers above, B&N will provide instructions to you as to how and where to return your NOOK. Your NOOK must be shipped, prepaid, and insured, in appropriate protective packaging, together with proof of purchase and the Return Authorization Number provided by B&N, to the address specified by B&N. You must return your NOOK within the timeframe provided by B&N. You may also be required to provide a credit card to obtain an advance replacement before B&N receives your NOOK at its returns center.

All returned NOOKs become the property of B&N.

Before you send your NOOK to B&N, it is your responsibility to back up any data, software or files stored on your NOOK because B&N will only return your NOOK to you if it is not covered by this Limited Warranty and B&N has not provided an advance replacement. B&N is not responsible for any loss of your data, software, or files or for the cost of backing up your data, software, or files.

If you do not comply with the terms above or with B&N's instructions, there may be delays in service or you may incur additional expenses. In particular, if you do not return your NOOK within the timeframe specified by B&N, B&N reserves the right to charge you the purchase price for a replacement NOOK. You will be solely responsible for any cost, expense, loss or the like relating to your failure to comply with such terms or B&N's instructions.

B&N DOES NOT PROVIDE, AND HEREBY DISCLAIMS, ANY EXPRESS OR IMPLIED WARRANTIES REGARDING ITS WARRANTY SERVICES, INCLUDING, WITHOUT LIMITATION, ALL DUTIES (IF ANY) OF WORKMANLIKE EFFORT AND OF REASONABLE CARE.

### *If I make a warranty claim, what will B&N do when it receives my NOOK?*

When B&N receives your NOOK, it will examine it and determine whether it is covered by this Limited Warranty. If, upon examination, B&N determines that your NOOK is covered by this Limited Warranty, B&N will, within a reasonable period of time, at B&N's option and in its sole discretion, and at no additional charge, do one of the following:

Replace your NOOK with a new or refurbished model; or refund the purchase price you paid for your NOOK.

If B&N replaces your NOOK, B&N will bear the cost of sending a replacement NOOK to you, freight prepaid.

THE FOREGOING IS YOUR SOLE AND EXCLUSIVE REMEDY FOR BREACH OF WARRANTY OR FOR ANY OTHER CLAIMS OTHERWISE RELATING TO THIS LIMITED WARRANTY.

### *What will be the warranty period if my NOOK is replaced?*

If your NOOK is replaced during the Warranty Period, it will be covered by this Limited Warranty for the remainder of the original Warranty Period or ninety (90) days from the date of shipment of the replaced NOOK, whichever is longer.

### *What if my NOOK is not covered by this limited warranty?*

If your NOOK is not covered by this Limited Warranty, B&N will return your NOOK to you, at your expense, or will charge your credit card for any advance replacement NOOK provided to you.

### *What is not covered by the warranty?*

This Limited Warranty does not cover damage or malfunctions caused by accident, disaster, misuse (including any use in a manner contrary to the instructions contained in any user guide or on the packaging of the device), abuse, negligence, or other external causes; third-party products; Internet or telecommunications failures; commercial use; unauthorized opening, use, service, tampering, alteration, repair, or modification; or inadequate packing or shipping procedures. This Limited Warranty also does not cover cosmetic damage or normal wear and tear. This Limited Warranty does not apply to NOOKs sold as used, refurbished, or reconditioned, except to the extent that such NOOK is a certified pre-owned NOOK that was purchased directly from B&N or from a B&N authorized reseller of certified pre-owned NOOKs. This Limited Warranty will be void if the Serial Number on your NOOK has been removed, tampered with, or defaced or if your NOOK has been opened or serviced without authorization, tampered with, altered, or modified. Please note that opening the back cover of your NOOK to change the battery, external SD card, or back cover will void this Limited Warranty, except to the extent that such opening is done through a customer-accessible opening and in accordance with the instructions provided with the NOOK.

This Limited Warranty applies to your NOOK only (i.e., the hardware), and not to the software within your NOOK. Please refer to the NOOK TERMS OF SERVICE for your rights and remedies with respect to such software.



Similarly, this Limited Warranty does not cover downloaded data or materials, or accessories and peripherals, except as expressly provided above.

### *What other legal terms apply to this limited warranty?*

#### Disclaimer

TO THE EXTENT PERMITTED BY APPLICABLE LAW, THIS LIMITED WARRANTY AND THE REMEDIES SET FORTH ABOVE ARE EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES, REMEDIES AND CONDITIONS, WHETHER ORAL, WRITTEN, STATUTORY, EXPRESS OR IMPLIED. TO THE EXTENT PERMITTED BY APPLICABLE LAW, B&N SPECIFICALLY DISCLAIMS ANY AND ALL WARRANTIES AND CONDITIONS NOT EXPRESSLY PROVIDED FOR IN THIS LIMITED WARRANTY, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, SECURITY, FITNESS FOR A PARTICULAR PURPOSE AND AGAINST HIDDEN OR LATENT DEFECTS.

#### Modification

No employee or representative of B&N or its affiliates or any third party is authorized to make any modification, extension, or addition to this Limited Warranty. If any term of this Limited Warranty is held to be illegal or unenforceable, the remaining terms of this Limited Warranty will remain in full force and effect.

#### Exclusion of Indirect Damages

TO THE MAXIMUM EXTENT PERMITTED BY LAW, NEITHER B&N NOR ITS AFFILIATES NOR ITS LICENSORS WILL BE LIABLE TO YOU OR ANY THIRD PARTY FOR ANY CONSEQUENTIAL, SPECIAL, INCIDENTAL, PUNITIVE OR OTHER INDIRECT DAMAGES ARISING FROM, RELATING TO OR CONNECTED WITH YOUR PURCHASE OR USE OF YOUR NOOK, INCLUDING, WITHOUT LIMITATION, LOST PROFITS, LOST REVENUE OR LOST DATA, REGARDLESS OF THE CAUSE OF ACTION ON WHICH THE CLAIM IS BASED, INCLUDING, WITHOUT LIMITATION, NEGLIGENCE, TORT, CONTRACT, STRICT LIABILITY, PRODUCT DEFECT OR MISREPRESENTATION, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OCCURRING, AND EVEN IF ANY REMEDY FAILS OF ITS ESSENTIAL PURPOSE.

Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above exclusion may not apply to you.

#### Applicable Law

This Limited Warranty is valid only in the United States of America. The laws of the State of New York, U.S.A. will apply to this Limited Warranty, though the laws of your state of residence may apply to any tort claims and any claims under any consumer protection statutes, as provided under applicable law.

# Appendix D: Trademarks

## Adobe Reader Mobile Software

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## Google

Android, Google, Google Play, and other Google marks are trademarks of Google Inc.

## Wi-Fi

Wi-Fi and Wi-Fi Alliance are registered trademarks of the Wi-Fi Alliance.

## Additional Information

Additional copyright, trademark, and other notices may be found in the NOOK Terms of Service and Privacy Policy:

<http://www.NOOK.com/support>

# Appendix E: FCC Notices

## FCC IDs

NOOK WI-FI: XHHBNRV1000-A

MODEL: BNRV1000

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

## FEDERAL COMMUNICATIONS COMMISSION (FCC) STATEMENT INFORMATION TO THE USER

**CAUTION:** Changes or modifications to the equipment not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

1. Reorient or relocate the receiving antenna.
2. Increase the separation between the equipment and receiver.
3. If applicable, connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
4. Consult the dealer or an experienced radio / TV technician for help.

## FCC Radiation Exposure Statement

The product comply with the FCC portable RF exposure limit set forth for an uncontrolled environment and are safe for intended operation as described in this manual. The further

RF exposure reduction can be achieved if the product can be kept as far as possible from the user body or set the device to lower output power if such function is available.

## Other Information Related to the Radio

Also note the following:

For information on connecting to Wireless networks, see "Using Your NOOK at Wi-Fi Hotspots."

Your NOOK has a Wi-Fi setting that turns off the radio. Wi-Fi networking should be turned off on airplanes. For more information, see "Airplanes."

When around sensitive electronic equipment, ask whether you can use your NOOK. You might need to turn Wi-Fi networking off. In some places, for example in a hospital, you might be asked to not use your device. For more information, see "Electronic Equipment."

For information about wireless configuration settings, see "Configuring Wireless Settings."

Use only the custom, shielded USB-C cable provided with your NOOK when connecting your NOOK to a personal computer.

## Appendix F: Industry Canada Notice

The term “IC” before the equipment certification number only signifies that the Industry Canada technical specifications were met.

IC: 8961A-BNRV1000A

This device complies with ISED’s licence-exempt RSSs. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

Le présent appareil est conforme aux CNR d’ISED applicables aux appareils radio exempts de licence. L’exploitation est autorisée aux deux conditions suivantes : (1) le dispositif ne doit pas produire de brouillage préjudiciable, et (2) ce dispositif doit accepter tout brouillage reçu, y compris un brouillage susceptible de provoquer un fonctionnement indésirable.

### IC Radiation Exposure Statement

The product complies with the Canada portable RF exposure limit set forth for an uncontrolled environment and is safe for intended operation as described in this manual. The further RF exposure reduction can be achieved if the product can be kept as far as possible from the user body or set the device to lower output power if such function is available. This Class B digital apparatus complies with Canadian ICES-003.

### Déclaration d'exposition aux radiations:

Le produit est conforme aux limites d'exposition pour les appareils portables RF pour les Etats-Unis et le Canada établies pour un environnement non contrôlé. Le produit est sûr pour un fonctionnement tel que décrit dans ce manuel. La réduction aux expositions RF peut être augmentée si l'appareil peut être conservé aussi loin que possible du corps de l'utilisateur ou que le dispositif est réglé sur la puissance de sortie la plus faible si une telle fonction est disponible. Cet appareil numérique de la classe B est conforme à la norme NMB-003 du Canada.

## Appendix G: Terms of Service

The latest NOOK Terms of Service, NOOK Shop Terms of Service, and Privacy Policy are located here:

<http://www.NOOK.com/legal>



# Appendix H: AT&T Terms of Service & Acceptable Use Policy

These Terms of Service & Acceptable Use Policy (the “Terms”) govern your use of AT&T Internet Service AT&T Wi-Fi service (“Service”) and the AT&T Internet Services network (“Network”). If you connect to the AT&T Wi-Fi service via one of AT&T’s roaming partners, your use of the Service will also be governed by that provider’s Terms of Service and Acceptable Use Policy, which will be available on the first screen that you see when you access the Wi-Fi service. Before using the Service, read the following Terms. Your use of the Service represents your agreement to these Terms. If you do not agree with these Terms, do not use the Service.

## Terms of Service

### Description of the Service

The Service is provided by AT&T Internet Services (“AT&T”). The Service provides you with wireless access to the Internet via certain AT&T high-speed Internet access points (“Locations”) and, depending on your Service plan, certain roaming partner locations. AT&T offers two types of plans: (1) subscription plans for AT&T High Speed Internet Customers (“Subscription”); and (2) membership plans for those who do not have AT&T High Speed Internet (“Membership”). Membership plans include special offers such as the Starbucks Loyalty Membership and Starbucks Partner Membership program. Membership customers are also subject to the terms of conditions of the applicable End User Membership Agreement.

AT&T may, but is not obligated to, extend its Locations through roaming agreements with other Internet Service Providers. If AT&T does extend its Locations and you access the Service of a roaming partner, you will be responsible for any applicable roaming charges if you do not subscribe to a roaming Service plan from AT&T.

### Charges/Billing/Payment

You agree to pay all charges and fees specified when you ordered the Service, including any monthly recurring or nonrecurring charges, taxes, fees, surcharges, or other assessments applicable to the Service. All AT&T charges for the Service are billed in advance.

Membership customers are billed according to the terms and conditions of the Membership Agreement. Subscription customers’ charges will appear monthly on the AT&T portion of your AT&T local telephone bill. The Service is provided on a month-to-month basis and the monthly charges are subject to change. Payment for the Service is due on the date specified on the AT&T local telephone bill. If any portion of payment is received after the payment due date, a monthly late charge may apply. The monthly late charge will be administered

according to standard AT&T billing procedures and will not exceed the highest amount allowed by law. The late charge will be applied to the entire outstanding balance for each month or portion thereof for which the balance remains unpaid. In the event you fail to pay charges, AT&T may suspend or terminate your Service and may assign unpaid late balances to a collection agency for appropriate action. In the event legal action is necessary to collect on balances due, you agree to reimburse AT&T for all expenses incurred to recover sums due, including attorneys' fees and other legal expenses. You also agree to pay all current charges for the Service as well as taxes and fees assessed against you or AT&T on the charges and all late payment, interest or other fees as stated on your bill. You will also be charged a fee for any check returned to AT&T relating to the Service. AT&T may modify its billing practices or late payment charges by providing you with prior written notice of the modification.

## Service Suspension/Termination/Cancellation

AT&T respects freedom of expression and believes it is a foundation of our free society to express differing points of view. AT&T will not terminate, disconnect, or suspend service because of the views you or we express on public policy matters, political issues or political campaigns. However, AT&T may immediately terminate or suspend all or a portion of your Service, without notice, for conduct that AT&T believes (a) violates the Acceptable Use Policy, set forth below; or (b) constitutes a violation of any law, regulation, or tariff (including, without limitation, copyright and intellectual property laws) or a violation of these Terms, or any applicable policies or guidelines. Your Service may be suspended or terminated if your payment is past due and such condition continues unremedied for thirty (30) days. Termination or suspension by AT&T of Service also constitutes termination or suspension (as applicable) of your license to use any Software. AT&T may also terminate or suspend your Service if you provide false or inaccurate information that is required for the provision of Service or is necessary to allow AT&T to bill you for Service. Membership customers: customer cancellation of Services is governed by the terms and conditions of your Membership Agreement. Subscription customers: you may cancel your subscription to the Service at any time by contacting AT&T. If canceled after the first month, subscription charges will be prorated to the date the Service is cancelled. If you disconnect your DSL or Dial Internet access services, your subscription to the Service will also automatically cancel.

## Modifications to the Service/Updates to the Terms

AT&T reserves the right to modify or discontinue, temporarily or permanently, at any time and from time to time, the Service (or any function or feature of the Service or any part thereof, including but not limited to rates and charges) with or without notice. You agree that AT&T will not be liable to you or to any third party for any such modification, suspension or discontinuance of the Service. Without limiting the foregoing, AT&T may post, or email, notices of changes in the Service. It is your responsibility to check our website and your AT&T email address for any such notices. You agree that AT&T will not

be liable to you or to any third party for any such modification, suspension or discontinuance of the Service.

These Terms may be updated or changed from time to time. The current Terms shall be posted at: ("Website"). If AT&T makes a change to these Terms and that change has a material impact on the Service, you will be provided electronic notice of that change via e-mail or other written notice. Your continued use of the Service following such notice constitutes your acceptance of those changes. If you do not agree to the revisions, you must terminate your Service immediately.

## Operational Limits of the Service

Provisioning of the Service is subject to the availability and the operational limitations of the requisite equipment and associated facilities. You understand and agree that temporary interruptions of the Service may occur as normal events in the provision of the Service and that AT&T will not be liable for such interruptions. You further understand and agree that AT&T has no control over third party networks you may access in the course of your use of the Service, and therefore, delays and disruptions of other network transmissions are beyond the control of AT&T. AT&T will not be liable for any failure of performance, if such failure is due to any cause beyond AT&T's reasonable control, including acts of God, fire, explosion, vandalism, nuclear disaster, terrorism, cable cut, storm, or other similar occurrence, any law, order or regulation by any government, civil, or military authority, national emergencies, insurrections, riots, wars, labor difficulties, supplier failures, shortages, breaches, or delays, or delays caused by you or your equipment.

## Registration/Customer Information/Password Security

All information that you provide to AT&T must be accurate, including your name, email address, physical address, credit or charge card numbers and expiration dates, and any Service payment information ("Registration Data"). You are responsible for keeping such information up-to-date and must provide changes promptly to AT&T. You agree to keep confidential your log-in ID and password and are solely responsible for any liability or damages resulting from your failure to maintain that confidentiality. You are also solely and fully responsible and liable for all activities that occur under your member ID. You agree to immediately notify AT&T if you suspect any breach of security such as loss, theft, or unauthorized disclosure or use of your member ID or password.

## Third Party Content Disclaimer/Links to Third Party Sites

Materials provided by Third Party Providers have not been independently authenticated in whole or in part by AT&T. AT&T does not provide, sell, license, or lease any of the Materials other than those specifically identified as being provided by AT&T. This Service may be linked to other websites which are not under the control of and are not maintained by AT&T. AT&T is not responsible for the content of those sites. AT&T is providing these links

to you only as a convenience, and the inclusion of any link to such sites does not imply endorsement by AT&T of those sites.

## Privacy Policy

Registration data and certain other information about you is subject to the AT&T Wi-Fi Privacy Policy. For more information see:

<http://secure.sbc.com/privacystatement.adp>.

## General Use Restrictions

Subject to your acceptance of and compliance with these Terms, payment to AT&T for the Service and compliance with all AT&T Online Policies identified below, you are hereby granted the right to use the Service through a nonexclusive, non-transferable, and non-assignable limited license. The Service is provided for your use only (unless otherwise specifically stated) and you agree not to reproduce, duplicate, copy, sell, transfer, resell, or exploit for any commercial purposes your subscription to or membership in the Service, any portion of the Service, use of the Service, or access to the Service. You have no right to resell, sublicense, assign, or transfer your right to access the Service or use the AT&T Network. All information, documents, products, and software (the "Materials") provided with this Service were provided by or to AT&T Internet Services (AT&T) by their respective manufacturers, authors, developers, licensees, and vendors (including, without limitation, Wayport, Inc.) (the "Third Party Providers") and are the copyrighted work of AT&T and/or the Third Party Providers. Except as stated herein, none of the Materials may be copied, reproduced, resold, distributed, re-published, downloaded, displayed, posted, or transmitted in any form or by any means, including, but not limited to, electronic, mechanical, photocopying, recording, or otherwise, without the prior express written permission of AT&T or the Third Party Provider. You also may not, without AT&T's prior express written permission, "mirror" any Material provided with this Service on any other server. Nothing provided with this Service shall be construed as conferring any license under any of AT&T 'or any Third Party Provider's intellectual property rights, whether by estoppels, implication, or otherwise. You acknowledge sole responsibility for obtaining any such licenses. Any unauthorized use of any Materials provided with or through this Service may violate copyright laws, trademark laws, the laws of privacy and publicity, and communications regulations and statutes.

## Software Use Restrictions

Any software that is made available to download with the Service (the "Software") is the copyrighted work of AT&T and/or Third Party Providers. Use of the Software is governed by the terms of the end user license agreement, if any, which accompanies or is included with the Software (the "License Agreement"). An end user will be unable to install any Software that is accompanied by or includes a License Agreement, unless the end user first agrees to the terms of the License Agreement. Except as set forth in the applicable License

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Installation assistance, product support, and maintenance, if any, of the Software is available from AT&T and/or the Third Party Providers, as the case may be.

SOFTWARE IS WARRANTED, IF AT ALL, IN ACCORDANCE WITH THE TERMS OF THE LICENSE AGREEMENT. EXCEPT AS SET FORTH IN THE LICENSE AGREEMENT, ALL EXPRESS OR IMPLIED CONDITIONS, REPRESENTATIONS AND WARRANTIES, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR NON-INFRINGEMENT, ARE DISCLAIMED, EXCEPT TO THE EXTENT THAT SUCH DISCLAIMERS ARE HELD TO BE LEGALLY INVALID.

## Submissions

Unless otherwise explicitly stated, any Materials provided by you in connection with this Service shall be deemed to be provided on a non-proprietary and non-confidential basis. AT&T shall have no obligation of any kind with respect to such Materials and shall be free to use or disseminate such Materials on an unrestricted basis for any purpose. You acknowledge that you are responsible for the Materials that you submit, and you, not AT&T, have full responsibility for the Materials, including their legality, reliability, appropriateness, originality and copyright.

## Disclaimer of Warranties

UNLESS OTHERWISE EXPLICITLY STATED, THE MATERIALS AND THE SERVICE ARE PROVIDED "AS IS," AND ARE FOR PERSONAL USE ONLY. ALL EXPRESS OR IMPLIED CONDITIONS, REPRESENTATIONS AND WARRANTIES, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR

PURPOSE, OR NON-INFRINGEMENT, ARE DISCLAIMED, EXCEPT TO THE EXTENT THAT SUCH DISCLAIMERS ARE HELD TO BE LEGALLY INVALID. AT&T MAKES NO REPRESENTATIONS, WARRANTIES, GUARANTIES AS TO THE QUALITY, SUITABILITY, TRUTH, ACCURACY OR COMPLETENESS OF ANY OF THE MATERIALS PROVIDED WITH THE SERVICE. ANY QUESTIONS REGARDING THE MATERIALS SHOULD BE DIRECTED TO THE PROVIDERS OF SUCH MATERIALS. HOWEVER, AT&T DOES NOT AUTHORIZE ANYONE OT MAKE A WARRANTY ON AT&T'S BEHALF AND YOU MAY NOT RELY ON ANY STATEMENT OF WARRANTY BY A THIRD PARTY AS A WARRANTY OF AT&T.

## Limitation of AT&T Liability

AT&T SHALL NOT BE LIABLE FOR ANY DAMAGES SUFFERED AS A RESULT OF USING, MODIFYING, CONTRIBUTING, COPYING, DISTRIBUTING, OR DOWNLOADING THE MATERIALS. MOREOVER, IN NO EVENT SHALL AT&T BE LIABLE FOR ANY INDIRECT, PUNITIVE, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES (INCLUDING,

WITHOUT LIMITATION, LOSS OF BUSINESS, LOST REVENUE, LOST PROFITS, LOSS OF USE, LOSS OF DATA OR OTHER ECONOMIC ADVANTAGE) HOWEVER THEY ARISE, WHETHER FOR BREACH OR IN TORT, EVEN IF AT&T HAS BEEN PREVIOUSLY ADVISED OF THE POSSIBILITY OF SUCH DAMAGE. IN JURISDICTIONS WHERE PERMITTED, AT&T 'SOLE LIABILITY TO YOU UNDER THESE TERMS SHALL BE LIMITED TO THE TOTAL AMOUNT OF MONEY PAID TO AT&T BY YOU FOR USE OF THE SERVICE.

## Indemnity

You agree to indemnify and hold harmless AT&T and its subsidiaries, affiliates, officers, agents, co-branders, licensors, or other partners and employees from any claim or demand, including reasonable attorney's fees, made by any third party due to or arising out of: (a) content you submit, post, transmit, or otherwise make available through the Service; (b) your use of the Service; (c) your violation of these TOS; (d) your violation of the AUP; (d) your violation of any rights of another; and (e) use of your account and any Sub-Account whether or not such usage is expressly authorized by you.

## Liability of Customer

YOU HAVE SOLE RESPONSIBILITY FOR ADEQUATE PROTECTION AND BACKUP OF DATA AND/OR EQUIPMENT USED IN CONNECTION WITH THE SERVICE AND WILL NOT MAKE A CLAIM AGAINST AT&T FOR LOST DATA, RE-RUN TIME, INACCURATE OUTPUT, WORK DELAYS OR LOST PROFITS RESULTING FROM THE USE OF THE SERVICE AND MATERIALS.

YOU AGREE TO DEFEND, INDEMNIFY AND HOLD HARMLESS AT&T (INCLUDING ITS PARENT AND AFFILIATE COMPANIES, EMPLOYEES, OFFICERS, DIRECTORS AND AGENTS) FROM, AND YOU COVENANT NOT TO SUE AT&T FOR, ANY CLAIMS BASED ON, OR STEMMING FROM, YOUR USE OF THE SERVICE AND MATERIALS.

## Local Laws; Export Control

AT&T and/or the applicable Third Party Provider control and operate this Service from its or their headquarters in various locations in the United States of America and makes no representation that these Materials or the Service are appropriate or available for use in other locations. If you use this Service or the Materials from other locations, you are responsible for compliance with applicable local laws including but not limited to the export and import regulations of other countries.

Unless otherwise explicitly stated, all marketing or promotional materials provided with or through this the Materials or the Service are solely directed to individuals, companies or other entities located in the United States, the United Kingdom and Australia. You acknowledge and agree that Materials are subject to the U.S. Export Administration Laws and Regulations. Diversion of such Materials contrary to U.S. law is prohibited. You agree that none of the Materials, nor any direct product there from, is being or will be acquired for, shipped, transferred, or re-exported, directly or indirectly, to proscribed or embargoed

countries or their nationals, nor be used for nuclear activities, chemical biological weapons, or missile projects unless authorized by the U.S. Government. Proscribed countries are set forth in the U.S. Export Administration Regulations. Countries subject to U.S. embargo are: Cuba, Iran, Iraq, Libya, North Korea, Syria, and the Sudan. This list is subject to change without further notice from AT&T, and you must comply with the list as it exists in fact. You certify that you are not on the U.S. Department of Commerce's Denied Persons List or affiliated lists or on the U.S. Department of Treasury's Specially Designated Nationals List. You agree to comply strictly with all U.S. export laws and assume sole responsibility for obtaining licenses to export or re-export as may be required.

## U.S. Government Rights

The Materials on this Service are provided with the following restrictions: Use, duplication, or disclosure by the U.S. Government is subject to the restrictions set forth in the FAR 52.227-19 (June 1987), FAR 52.227-14 (ALT II & ALT III) (June 1987), or if DoD, as specified in DFARS 252.7202-1(a) and 252.7202-3(a) and vendor's applicable license terms, and DFARS 252.227-7013 (Nov 1995) and 252.227-7014 (Nov 1995), as applicable. Use of the Materials by the U.S. Government constitutes acknowledgment of AT&T's and/or the Third Party Provider's proprietary rights in them.

## General

This Service could include inaccuracies or typographical errors. Any action related to these Terms will be governed by Texas law and controlling U.S. federal law. No choice of law rules of any jurisdiction will apply. These Terms provide basic guidelines for your use of the Service, and will be enforced in conjunction with other Terms of Service or Membership Agreement, if any, that govern AT&T products or services that you use or that you have purchased. In the event that any provision of these Terms shall be rendered invalid or unenforceable, such invalidity or unenforceability shall not invalidate or render unenforceable any other provision of these Terms and these Terms shall continue in full force and effect and be construed as if they did not contain the invalid or unenforceable provision.

## Infringement of Intellectual Property Rights

You are prohibited from infringing, publishing, submitting, copying, uploading, downloading, posting, transmitting, reproducing, or distributing software, video or audio content, or any other material that is protected by copyright, trademark, patent, trade secret, any other type of intellectual property rights, trademark laws (by rights of privacy or publicity) or other proprietary right of any party unless you own or control the rights thereto or have received all necessary consent to do the same. This prohibition includes the use of any material or information including images or photographs that are made available through an AT&T site or Service(s).

For more information about AT&T's copyright protection practices under the Digital Millennium Copyright Act (DMCA) of 1998, and for information on how to contact AT&T's DMCA agent, please refer to:

[www.att.net/legal/copyright](http://www.att.net/legal/copyright)

## ACCEPTABLE USE POLICY

The AT&T Acceptable Use Policy is designed to help protect AT&T's assets, the assets of its Customers, and the Internet community, from irresponsible or illegal activities of AT&T Customers and its Users. These activities may disrupt or degrade AT&T IP Services, pose a threat to AT&T's assets, expose AT&T (or other providers of IP Services) to claims of civil or criminal liability or other legal sanctions. Moreover, because of various conventions used in the industry (including blocking, filtering, and blacklisting) these activities may impair AT&T's ability to interconnect with other providers of IP Service. These activities may relate to the content stored or transmitted by Customers or its Users or to the nature of the transmissions themselves such as sending large numbers of unsolicited messages (Spam).

Customers are responsible for avoiding the prohibited activities and strictly following the AUP terms set forth herein.

### AUP Coverage

The AT&T Acceptable Use Policy ("AUP") applies to the services that provide (or include) access to the Internet, services provided over the Internet, and Hosting services (collectively "IP Services"). Customer is responsible for the actions of others who may be using the IP Service(s) under Customer's account. It is Customer's obligation to take whatever measures are necessary to protect access to Customer's account (e.g., to keep the access password secure). If a Customer or its User(s) violate the AUP, AT&T may, depending on the nature and severity of the violation, suspend or terminate service, as specified below.

Customer may have access through the AT&T network(s) and Service(s) to search engines, subscription web services, chat areas, bulletin boards, web pages, USENET, or other services that promulgate rules, guidelines or agreements to govern their use. Failure to adhere to any such rules, guidelines, or agreements shall be a violation of this AUP.

AT&T is aware that some of its Customers are, themselves, providers of Internet based services, and that information reaching AT&T network(s) or facilities from those Customers may have originated from the AT&T Customer or from another third-party. AT&T reserves the right to take action against AT&T Customers and directly against such Customers' subscribers, even though the AT&T's corrective action may affect other non-offending subscribers of the AT&T Customer.



## AUP Enforcement and Notice

Customer's failure to observe the guidelines set forth in this AUP may result in AT&T taking actions anywhere from a warning to a suspension of privileges or termination of your Service(s). AT&T reserves the right, but does not assume the obligation, to strictly enforce the AUP. When feasible, AT&T may provide Customer with notice of an AUP violation via e-mail or otherwise and demand that such violation is immediately corrected.

However, AT&T reserves the right to act immediately and without notice to suspend or terminate IP Service(s) in response to a court order or other legal requirement that certain conduct should be stopped or when AT&T determines, in its sole discretion, that the conduct may: (1) expose AT&T to sanctions, prosecution, civil action, or any other liability, (2) cause harm to or interfere with the integrity or normal operations of AT&T's network(s) or facilities, (3) interfere with another person's use of AT&T's IP Service(s) or the Internet, or (4) otherwise present a risk of harm to AT&T or AT&T Customers or other parties AT&T interconnects with.

AT&T's decisions with respect to interpretation of the AUP and appropriate remedial actions are final and determined by AT&T in its sole discretion. AT&T may refer potential violations of law(s) to the proper authorities, may cooperate in the investigation of any suspected criminal or civil wrongdoing, and will cooperate with authorities when required to do so by law, subpoena, or when the public safety is at stake. AT&T assumes no obligation to inform you that your information has been disclosed, and, in some cases, may be prohibited by law from providing such notice.

AT&T does not, as an ordinary practice, proactively monitor the activities of those who use its IP Service(s) or exercise any editorial control over any material transmitted, hosted or posted using IP Services to ensure that its Customers comply with the AUP and/or the law, although it reserves the right to do so. If AT&T is alerted to violations or potential violations of this AUP, AT&T will take whatever measures it deems necessary and appropriate to stop or prevent such violations including the actions described in this AUP. For example, AT&T may in its sole discretion refuse to transmit, screen, or editing content prior to delivery of the IP Service(s), block access to certain categories of numbers or certain sites as AT&T determines needed to enforce these policies.

If your Service is suspended or terminated for any AUP violation, you must get written approval from the AT&T Abuse Team (outside of the normal ordering process) prior to reactivating or ordering new service. In any case, AT&T may, in its discretion, decline to reinstate your Service. If AT&T approves you for reinstatement or new service, set-up fees, reactivation fees or deposits may apply. If AT&T discovers that you have renewed Service, or ordered new Service, following termination for an AUP violation without the prior written consent of the AT&T abuse team, it may terminate your Service without further notice. In such case, you are responsible for any applicable early termination charges.

AT&T will not issue any refunds, credits or other forms of compensation for the period when IP Service(s) have been suspended as a result of violation(s) or alleged violation(s) of this AUP.

AT&T shall not be liable for any damages of any nature suffered by any Customer, User, or third party resulting in whole or in part from AT&T's exercise of its rights under this AUP.

## Prohibited Actions

AT&T respects freedom of expression and believes it is a foundation of our free society to express differing points of view. AT&T will not terminate, disconnect, or suspend service because of the views you or we express on public policy matters, political issues, or political campaigns. AT&T is committed at all times, however, to complying with the laws and regulations governing use of the Internet and e-mail transmissions and to preserving for all of its Customers the ability to use AT&T's network and the Internet without interference or harassment from other users. AT&T prohibits use of its IP Services in any way that is unlawful, interferes with use of AT&T's network or the Internet, interferes in any way with the usage or enjoyment of services received by others, infringes intellectual property rights, results in the publication of threatening or offensive material, constitutes Spam/E-mail/Usenet abuse, or presents security or privacy risks. Customer will not resell or provide Service(s) to unauthorized third parties, whether as part of a commercial enterprise or otherwise.

Customer is prohibited from engaging in any other activity, whether legal or not, that AT&T determines in its sole discretion, to be harmful to its subscribers, operations, network(s).

## Unlawful Activities

AT&T IP Services shall not be used in connection with any criminal, civil or administrative violation of any applicable local, state, and provincial, federal, national or international law, treaty, court order, ordinance, regulation or administrative rule.

By using the IP Service(s), Customer represents and warrants to AT&T that Customer (and its Users) are not resident(s) of any country or affiliated with any of organization prohibited to do business within the United States as defined and set forth at: <http://www.treas.gov/ofac> and <http://www.bxa.doc.gov/dpl/thedeniallist.asp>. Accounts registered using false or misleading information may be terminated immediately and without notice.

## Intellectual Property

You are prohibited from infringing, publishing, submitting, copying, uploading, downloading, posting, transmitting, reproducing, or distributing software, video or audio content, or any other material that is protected by copyright, trademark, patent, trade secret, any other type of intellectual property rights, trademark laws (by rights of privacy

or publicity) or other proprietary right of any party unless you own or control the rights thereto or have received all necessary consent to do the same. This prohibition includes the use of any material or information including images or photographs that are made available through an AT&T site or Service(s).

For more information about AT&T's copyright protection practices under the Digital Millennium Copyright Act (DMCA) of 1998, and for information on how to contact AT&T's DMCA agent, please refer to:

<http://www.att.net/legal/copyright>

## Offensive or Threatening Material or Content

AT&T IP Services shall not be used to host, post, transmit, or retransmit any content or material that is threatening, harassing, obscene, indecent, hateful, malicious, racist, fraudulent, deceptive, invasive of privacy or publicity rights, abusive, inflammatory, or otherwise harmful or offensive to third parties, treasonous, excessively violent or promotes the use of violence, or provides instruction, information or assistance in causing or carrying out violence against any government, organization, group or individual, or provides guidance, information or assistance with respect to causing damage or security breaches to AT&T's network or to the network of any other IP Service provider. Customer shall not create or attempt to utilize a domain name that is fraudulent, indecent, offensive, deceptive, threatening, abusive, or harassing.

## Interaction with Minors

AT&T has a zero-tolerance policy regarding use of its Service to engage in inappropriate conduct with a minor (anyone under 18 years of age). You shall not knowingly collect or solicit personal information from a minor without the express consent of the parent or guardian of the minor, nor shall you use this Service to harm or intimidate a minor.

AT&T complies with all federal and state laws pertaining to the protection of minors, including the reporting of all apparent cases of child pornography or exploitation to the National Center for Missing and Exploited Children. For more information about online safety, visit [www.ncmec.org](http://www.ncmec.org) or

[www.att.com/safety](http://www.att.com/safety).

## Spam/E-mail/Usenet Abuse

Violation of the CAN-SPAM Act of 2003, or any state or federal law regulating e-mail services, constitutes an automatic violation of this AUP and AT&T reserves the right to seek damages and other available relief against Customer, as applicable.

Spam/E-mail/Usenet Abuse is prohibited on AT&T IP Services. Examples of Spam/E-mail/Usenet Abuse include but are not limited to the following activities:

Sending unsolicited electronic mail messages and “mail-bombing” (sending mass unsolicited e-mail messages to a single user, or group of users, commercial or otherwise, or deliberately sending very large attachments to one recipient) using IP Service(s) are prohibited.

Using another site’s mail server to relay mail without the express permission of the site; using another computer, without authorization, to send multiple e-mail messages or to retransmit e-mail messages for the purpose of misleading recipients as to the origin; using IP addresses that the Customer does not have a right to use; collecting the responses from unsolicited electronic messages; maintaining a site that is advertised via unsolicited electronic messages, regardless of the origin of the unsolicited electronic messages; spamming, or sending unsolicited commercial e-mail, sending unsolicited electronic messages with petitions for signatures, or any chain mail related materials, or requests for charitable donations; sending messages that are harassing or malicious, or otherwise could reasonably be predicted to interfere with another party’s quiet enjoyment of the AT&T IP Services or the Internet (e.g., through language, frequency, size or otherwise); sending bulk (i.e., twenty-five or more recipients) electronic messages without identifying, within the message, a reasonable means of opting out from receiving additional messages from the sender; using distribution lists containing addresses that include those who have opted out; sending electronic messages that do not accurately identify the sender, the sender’s return address, the e-mail address of origin, or other information contained in the subject line or header; forging headers or identifiers in order to disguise the origin of e-mail; use of redirect links in unsolicited commercial e-mail to advertise a website or service; posting a single message, or messages to online forums or newsgroups, that could reasonably be expected to provoke complaints; posting messages to or canceling or superseding messages on an online forum or newsgroup in a manner that violates the rules of the forum or newsgroup or that contain forged header information; sending bulk electronic messages in quantities that exceed standard industry norms or that create the potential for disruption of the AT&T network or of the networks with which AT&T interconnects; intercepting, redirecting or otherwise interfering or attempting to interfere with e-mail intended for other parties knowingly deleting any author attributions, legal notices or proprietary designations or labels in a file that the user mails or sends using, distributing, advertising, transmitting, or otherwise making available any software program, product, or service that is designed to violate this AUP or the AUP of any other Internet Service Provider, including, but not limited to, the facilitation of the means to spam.

Spam Damages: Because spam-related damages are often difficult to quantify, in those cases where the actual damages cannot be reasonably calculated AT&T reserves the right to seek from the Customer liquidated damages in the amount of five dollars (US\$5.00) for each piece of “spam” or unsolicited bulk email transmitted from or otherwise connected with Customer’s account, in addition to any other rights and remedies AT&T may have in contract, law and equity.

## Security Violations

It is Customer's responsibility to ensure the security of its network and the machines that connect to and use IP Service(s). You are responsible for configuring and securing your services to prevent damage to the AT&T network and/or the disruption of Service(s) to other customers, and ensuring that your customers and users use the Service(s) in an appropriate manner. Customer is required to take all necessary steps to manage the use of the IP Service(s) in such a manner that network abuse is prevented or minimized to the greatest extent possible. It is Customer's responsibility to take corrective actions on vulnerable or exploited systems to prevent continued abuse. Violations of system or network security are prohibited and may result in criminal and/or civil liability.

AT&T IP Services may not be used to interfere with, to gain unauthorized access to, or otherwise violate the security of AT&T's or another party's server, network, personal computer, network access or control devices, software or data, or other system, or to attempt to do any of the foregoing.

Examples of violations of system or network security include but are not limited to: intercepting, interfering with or redirecting e-mail intended for third parties, or any form of network monitoring, scanning or probing, or other action for the unauthorized interception of data or harvesting of email addresses; hacking - attempting to attack, breach, circumvent or test the vulnerability of the user authentication or security of any host, network, server, personal computer, network access and control devices, software, or data without express authorization of the owner of the system or network; impersonating others in order to obtain another user's account password or other personal information; using the IP Service(s) to deliver spyware, or secretly or deceptively obtain the personal information of third parties (phishing, etc.), or engage in modem hijacking; using any program, file, script, command or the transmission of any message or content of any kind, designed to interfere with a terminal session or the access or use of the Internet or any other means of communication; distributing or using tools designed to compromise security, including cracking tools, password guessing programs, packet sniffers or network probing tools (except in the case of authorized legitimate network security operations); unauthorized monitoring of data or traffic on any network or system without express authorization of the owner of the system or network; this would include use of sniffers or SNMP tools; falsifying packet header, sender, or User information whether in whole or in part to mask the identity of the sender, originator or point of origin; knowingly uploading or distributing files that contain viruses, Trojan horses, worms, time bombs, cancel bots, corrupted files, or any other similar software or programs that may damage the operation of another's computer or property of another; engaging in the transmission of pirated software; with respect to dial-up accounts, using any software or device designed to defeat system time-out limits or to allow your account to stay logged on while you are not actively using the AT&T IP Service(s) or using your account for the purpose of operating a server of any type; using manual or electronic means to avoid any use limitations placed on the Services; gaining unauthorized access to private networks; violating rules, regulations,

and policies applicable to any network, server, computer database, website, or ISP that you access through the IP Service(s).

## Network Usage

Where an AT&T Service account, service, or feature description specifies limits on bandwidth, disk utilization, simultaneous connections, and/or aggregate data download or upload, use in excess of those limits is not permitted without an appropriate change in account type or status and may incur additional charges for such usage.

Bandwidth, disk utilization, simultaneous connections, and aggregate data downloads/uploads will be computed or determined by AT&T from time to time in developing its product and service offerings. In the event AT&T determines that an account is exceeding the relevant bandwidth, disk utilization, aggregate data download/upload limits, simultaneous connections, or reasonable session times, the account owner will generally be notified by e-mail. If the excess use continues after such notification, the owner may be requested to upgrade the type of account or to modify the activity creating the excess use, or the account may be terminated.

If excessive bandwidth, disk space utilization, simultaneous connections, aggregate data download or upload, or session length is determined to adversely affect AT&T's ability to provide service, immediate action may be taken. The account owner may be notified by e-mail as soon as practical thereafter.

## Customer Responsibilities

Customer remains solely and fully responsible for the content of any material posted, hosted, downloaded/uploaded, created, accessed or transmitted using the IP Services. AT&T takes no responsibility and assumes no liability for any material created or accessible on or through the AT&T network(s) using IP Service(s), or for any mistakes, defamation, slander, libel, omissions, falsehoods, obscenity, pornography, or profanity Customer (or its Users) may encounter. As the provider of IP Service(s), AT&T is only a forum and is not liable for any statements, representations, or content provided by the users of IP Services in any public forum. AT&T shall not be obligated to monitor or exercise any editorial control over such material, but reserves the right to do so. In the event that AT&T becomes aware that any such material may violate this AUP, other applicable terms of use or contract provisions, and/or expose AT&T to civil or criminal liability, AT&T reserves the right to block access to such material and suspend or terminate the Service of any user creating, storing or disseminating such material. AT&T further reserves the right to conduct investigations into fraud, violations of the Terms of Service, this AUP or other laws or regulations, and to cooperate with legal authorities and third parties in the investigation of alleged wrongdoing, including disclosing the identity of the user that AT&T deems responsible for the wrongdoing.

Customer agrees to indemnify and hold AT&T harmless from any claim, action, demand, loss, or damage (including attorney's fees) made by any third party against AT&T as a provider of the IP Service(s) arising out of or relating to any violation(s) of this AUP by Customer (or its Users).

## Incident Reporting

Any complaints (other than claims of copyright or trademark infringement) regarding violation of this AUP by an AT&T Customer (or its User) should be directed to [abuse@att.net](mailto:abuse@att.net). Where possible, include details that would assist AT&T in investigating and resolving such complaint (i.e., expanded headers and a copy of the offending transmission).

## Revisions to the AUP

AT&T reserves the right to modify its Acceptable Use Policy at any time, and effective when posted to AT&T's website (<http://www.corp.att.com/aup>). Notice of any change to this AUP may also be provided to a Customer via electronic mail, if Customer subscribes to AT&T's automated notification system regarding any AUP changes. It is your responsibility to notify AT&T of any change of address. You must respond in a timely manner to complaints concerning misuse of the Service(s) obtained from AT&T. Failure to responsibly manage the use of the Service(s) obtained from AT&T may be cause for termination of Service(s) to you and, depending upon the terms under which you acquired your Service(s), could lead to the imposition of early termination fees.

# Appendix I: Natural Resources Canada

This device complies with Canada's Energy Efficiency Act and Energy Efficiency Regulations as denoted by the symbol listed below:



**CS34143**  
**Energy Efficiency**  
**Verified**



## Appendix J: Intertek Safety Certification

This device complies with UL 69368-1 and CSA STD C22.2#62368-1 as denoted by the ETL mark listed below:

